

MON	TUES	WED	THURS	FRI
<p>STAFF PROFESSIONAL DEVELOPMENT DAY</p> <p>9:30am-3:30pm Beauchamp Recreation & Wellness Center</p> <p>Presentations by:</p> <p>George Carroll <i>Adaptability is the New Change</i></p> <p>University of Portland's Office of Institutional Research</p> <p>Paloma Medina <i>Influence Without Authority</i></p> <p>All sessions on Monday, October 14th are mandatory for staff. Faculty are welcome.</p> <p>Please arrive by 9:15 am.</p> <p>Lunch is provided.</p>	<p>Green Dot 9:00am-4:00pm Commons Boardroom https://www.up.edu/greendot/</p> <p>Lunch on own.</p> <p>Presented by Megan Cohara and Brenagh Sanford.</p>	<p>Implicit Bias 9:00am-4:00pm Commons Boardroom</p> <p>Training information is available here.</p> <p>Lunch on own.</p> <p>Presented by Barbara Diamond and Marina Moro.</p>	<p>Music Making for Media for Non-Musicians 10:00-11:00am, Shiley 101</p> <p>Demonstration on how anyone can use simple, readily available software to make music for company media, or just to enjoy as an aspiring hobbyist.</p> <p>Presented by Ali Memarian</p>	<p>Project Management for Non-Managers 9:00am-12:00pm 2nd Floor, Library Classroom</p> <p>Workshop description available here.</p> <p>Presented by Pierre Khawand</p>
	<p>Hiring for Equity and Inclusion 10:00-11:30am Shiley 301</p> <p>This is a tactic-filled lecture designed for anyone involved in any part of the hiring and recruiting process.</p> <p>Presented by Paloma Medina</p>	<p>Time Management Tools & Techniques 10:00-11:00am Shiley 101</p> <p>Simple straightforward techniques and tools to manage and meet deadlines every time, no matter how busy a schedule, or high pressure the situation.</p> <p>Presented by Ali Memarian</p>	<p>HR Policies/Procedures: Recruitment & Hiring Process 11:00am-12:00pm Shiley 301</p> <p>All faculty and staff, including non-supervisors, are welcome.</p> <p>Presented by Sandy Chung</p>	<p>Emotional Intelligence-Attain Results Through People 1:15-4:15pm 2nd Floor, Library Classroom</p> <p>Workshop description available here.</p> <p>Presented by Pierre Khawand</p>
	<p>HR Policies/Procedures: Performance Management & Discipline 11:00am-12:00pm Beauchamp, 2nd Floor Classroom</p> <p>All faculty and staff, including non-supervisors, are welcome.</p> <p>Presented by Sandy Chung</p>	<p>HR Policies/Procedures: Unlawful Discrimination & Harassment; Leaves; Accommodations 11:00am-12:00pm, Shiley 301</p> <p>All faculty and staff, including non-supervisors, are welcome.</p> <p>Presented by Sandy Chung</p>	<p>Retirement Seminar 1:00-2:00pm Franz 120</p> <p>Representatives from Multnomah Group will present a seminar on planning for retirement and answer questions from participants.</p> <p>Presented by Rex Kim, Multnomah Group, Inc.</p>	<p>Prayer: An Opportunity to Learn and Experience TBD Franz 120</p> <p>This workshop will open up what prayer is as well as offer opportunities to learn more about and practice different forms of prayer.</p>
	<p>Avoiding Job Burnout 1:30-2:30pm Shiley 301</p> <p>Participants will learn the causes of job burnout and strategies to reduce their chances for burnout.</p> <p>Presented by Elizabeth Shields, Cascade Centers, EAP</p>	<p>Title IX Information Session 1:00-2:00pm, Shiley 301</p> <p>Overview of Title IX policies, processes, and resources, and how we support our UP community and students.</p> <p>Presented by Meg Farra and Sarah Meiser.</p>	<p>Conflict Resolution 2:30-3:30pm Shiley 301</p> <p>This training will identify components required to resolve conflict, including active listening and the ability to articulate one's position.</p> <p>Presented by Debbie Leas, Cascade Centers, EAP</p>	