Click **Start a new book**, to begin project.

Enter the book’s name next to **Book Title**.

Select **Trade** as book type.

Select **Start Book Now** under “Wing It”.

Enter the author’s name next to **Author Name**.

Select **Continue**.

Note:
Final publishing cost increases due to the following:

- book size
- hardcover vs. softcover
- paper quality
Edit Layout
Edits the book's layout.

Backgrounds
Applies background colors or textures to the page.

Add Pages
Adds a page to the book.

Page Layout
Select a desired layout for featuring text, images or a combination of both.

Get Photos
Imports images to the book.

Cover Selection
Toggles between hardcover and softcover editions.

Trim Line
Lines beyond the margins where the book will be trimmed.

Gutter
The inside margin on a book page.

Safe Area
The area away from the trim lines or gutter edges where copy can safely be placed and printed.

Zoom
Changes the book's view.

Preview Book
Previews the book without guides.