

Senate Minutes

April 1, 2019

Opening:

Speaker Boos: Call to Order
Moment of Silence
Reading of the ASUP Affirmation of Values

Director Burks: Roll Call & Establish Quorum

MOTION TO APPROVE THE PREVIOUS MINUTES BY SENATOR TAYLOR PASSES

New Business

1. ASUP Resolution 19-02: *presentation by Vice President Gallagher & Diversity Collaborator, Marisa Johnson*

Presentation:

- Goal: cement a relationship between ASUP & DIP
- This year has been easy to work with ASUP through personal connections, but there are breaks in communication. Hoping to bring the relationship together, especially because students feel more comfortable coming to DIP to share certain things, but ASUP is where the action can happen
 - Example: There were concerns about shutting down the Muslim prayer room and five students came to Marisa, but ASUP would have been able to help take action.
- Having a formalized communication between ASUP & DIP provides an avenue for ease of communication into the future

Resolution 19-02:

Topic: Amendment to the duties of the Student Affairs Committee

Recognizing the need to encourage cross-department collaboration in diversity and inclusion efforts

Acknowledging the impact and importance of a diverse set of voices from students within and outside of ASUP on topics of Diversity & Inclusion

Emphasizing the critical role that the Diversity and Inclusion Programs has on recognizing and supporting diversity and inclusion efforts

Confirming the importance of a close working relationship with the Diversity & Inclusion Program;

Be it resolved that the Associated Students of the University of Portland call for the inclusion of the following clause to Article III, Section 1C of the existing Senate Governing Bylaws:

C. Student Affairs Committee

The Student Affairs Committee shall deal with all issues related to student life, welfare, and campus culture. The Committee will specifically deal with any issues pertaining to sexual harassment and assault policy, diversity and equity matters, and ASUP club collaboration. It shall specifically handle the following:

- i. Educating the campus through programs, town halls, and forums;
- ii. Informing the student body about multicultural programs on campus and in the community;
- iii. Working with the admissions office to find ways to recruit a student body with a wider ethnic diversity;
- iv. Encourage* the administration to recruit a more ethnically diverse faculty;
**Encourage changed to encouraging*
- v. Collecting data and advocate on student concerns regarding Residence Life and Residence Life policies;
- vi. Organizing an efficient mode in which clubs can reach out and collaborate with ASUP whenever necessary.
- vii. Developing a working relationship with the Diversity and Inclusion Program by meeting with the coordinators at least twice per semester; and by inviting and including the Diversity and Inclusion Program coordinators in regular Student Affairs Committee meetings.

Q&A:

- If we're educating and informing, we should also be encouraging – grammatical change. Besides that, I think it's a fine thing to hold ourselves to and I think we should pass it now (*Sen. Taylor*)
 - It has to be passed at the next meeting in order to speak with constituents first (*Speaker Boos*)
- I think it's a good thing to propose. One question I have is that we have a Diversity Subcommittee under Student Affairs, so would it be most apt to formalize it into that committee? (*Sen. Owen*)
 - We were thinking about making it more entrenched that there is a separate Diversity Committee (*VP Gallagher*)
 - We thought about making the Diversity Committee a separate committee but it made sense to keep it under the umbrella of Student Affairs,

because in the past, there were committees all over the place and it was ineffective (*Pres. Nath*)

- The Diversity & Inclusion Subcommittee came out of the Student Affairs Committee and it makes sense for longevity to cement this relationship under the duties (*VP Gallagher*)
- I think this is great to further cement the relationship between Diversity & Inclusion Programs and ASUP, but are there other departments we have solidified relationships with? (*Dir. Wester*)
 - Meeting with deans was the first kind of mandatory requirement of this kind (*Pres. Nath*)
 - I think this would be a step in that direction (*VP Gallagher*)
- So this could be more of a step in the direction of having more entrenched relationships with departments across campus? (*Sen. Owen*)
 - It's a more formalized relationship (*VP Gallagher*)
- From working with the budget, it seems like most everyone who wants to work with ASUP is through funding. One thing going forward is continuing to incorporate more administrative departments with our relationships. It could be weird since we're moving away from funding departments. I don't want to see that fall on us if the University isn't living up to its goals. I think this is great and I support it, but I don't want to see the slippery slope of getting administrative departments too entwined with ASUP (*Dir. Wester*)
 - This is more about communication (*VP Gallagher*)
 - This is so there is more forced communication and I'm hoping this is just the start. Having two meetings a semester is more for creating that relationship and seeing what it looks like in the future (*Marisa*)
 - I think that's great, and speaking with Yuri, this has been the best year of a relationship between DIP & ASUP. Continuing that relationship forward in the Bylaws is great (*Dir. Wester*)

2. ADvantage proposal to change from inLighten to Skykit, *Vice President Gallagher* Presentation:

- Have been working with Amanda, director of ADvantage, to change from inLighten to Skykit for the digital signage program on campus
- Current program: inLighten. Old and clunky
- New program: Google's SkyKit Digital Signage. Cloud-based and supports all kinds of media
- Main reasons to switch: age, efficiency, & price
 - inLighten only runs on Windows XP. Boxes for the TVs are expensive to rent and break down often. Backups take a long time and happen infrequently – have to budget a lot for fixes
 - inLighten does not have mass upload, mass delete, or mass export; does not support media besides .jpeg; does not auto-save (time-consuming for student workers, causes media loss); upload process is not intuitive/efficient; not fully cloud-based; steep learning curve

- ASUP will save between \$1,765 - 2,265 + per year by switching programs. Currently budget approx. \$5,000 for inLighten, but generally goes above that when costs to fix it are factored in
- Why Skykit?
 - Browser & cloud based
 - All media types & code (educational benefit)
 - Intuitive design and easily accessible tutorials
 - Any operating platform
 - Hardware for TV's easier to install
 - Cheaper
 - Good reviews
- Timeline:
 - Mid-late April: Notify inLighten that we will not be renewing the contract for the following year
 - After May 2nd: Begin collecting and organizing inLighten hardware
 - July-August: Tyler Zimmerman ordering the necessary hardware/licensing for Skykit
 - August: Director of ADvantage begins learning the Skykit program
- Chose Skykit because of the good reviews, intuitiveness, and reliability
- Sewanee the University of the South found that administrators can update from any advice (even cell phones) to share content and messages, for example with admissions & registrar, the dining hall, IT department

Q&A:

- Does Skykit come with the pieces from Chromecast or do you have to buy those separately? (*Speaker Boos*)
 - From my understanding, it's included in the yearly subscription
- Why haven't we made this transition already? (*Sen. Taylor*)
 - Some people are attached to inLighten (*VP Gallagher*)
 - About a year and a half of research has gone into finding the new alternative (*Speaker Boos*)
 - I kept complaining about how expensive it was and now the director wants it (*Dir. Wester*)
- Since it's Google, would it be compatible with the Microsoft programs we have here at UP? (*Sen. Krigger*)
 - Yes, it's 100% compatible with any operating program
- You mentioned good reviews, so would you expect lower costs with fixes of the program? (*Sen. Krigger*)
 - Yes, and the software is more up-to-date and reliable
- How often would you say the TV boxes break? (*Sen. Krigger*)
 - According to Amanda, about one is broken at any given time
- Are there any other services or aspects of what would change with this switch on the students' end? (*Sen. Owen*)
 - Right now students only submit slides. But with this, they can submit gifs, short videos, any media type. It's also better design-wise, because media doesn't have to be compressed

- So you can incorporate other types of media, but would costs that ADvantage charges change based on having a new service altogether? (*Sen. Owen*)
 - I haven't discussed this but I expect to later this summer or early next fall. Having new media types will necessitate a whole new pricing bracket. I don't foresee the prices going up because the point of the service is making it accessible to the student body. It's not a revenue-making service
- What's the price? (*Dir. Wester*)
 - \$370 per TV. Right now nine TVs are controlled by ADvantage but there are plans to expand to the Lund Dining Annex, Shiley School of Engineering, and Dundon-Berchtold Hall
- Is the cost of Skykit inherently cheaper? (*Sen. Taylor*)
 - Yes
- I've used Skykit before, and it's great. I feel bad that ADvantage workers have gone without it. It's the future and what we should be doing (*Sen. Mathias*)
- This doesn't get voted on by Senate but I just wanted to make sure you are all aware of it
 - It's important that Senate is aware of the services that ASUP offers, especially a service like this that will help spread the word of events and information across campus (*Dir. Burks*)
- Would ADvantage consider putting on the screens that students can pay to use them? (*Sen. O'Connell*)
 - Yeah that's definitely something they can do

3. Fall 2019 Budget, *Director Wester*

Introduction:

- Budget standards have not changed – the standards are a list, according to historical prices, that makes peoples' budgets in line with what we can afford. This is applied to every line item. It's a good way to get a clean across-the-board baseline to bring the budget down
- Spent time updating the standards for this year according to prices and number of clubs
- We're now well over 100 clubs this spring – growing a lot → our standards need to get harsher because we have the same amount of money but more clubs asking for money, and larger amounts each year
- \$100 for guest lecturers. Try not to supplement speaker gifts a lot - \$10
- Immersions for the fall: fewer and smaller → not cut as drastically as the spring
- Approx. one quarter of clubs get their standards changed, depending on circumstances
 - Example: FASA's PCN, Hawaii Club Luau = more decorations due to putting on traditional big events on campus
 - More members → more money for food. \$50 per meeting is enough for the average club
- Conference registration and athletic conference registration go up
 - Example: Mock Trial – attends number of difference high-level conferences and does well, recruits more members → may increase standards

- This week and next week, Senators need to be in office hours because club leaders will come to speak about their budget. During the next two meetings for budget debate, do not send proxies, because it will be confusing and hard to best represent the constituencies (*Speaker Boos*)
- You take certain factors into consideration when you're going outside of the standard, which is under FMB discretion, so club size/membership is considered, but what other kinds of things are considered? (*Pres. Nath*)
 - We don't base budget cuts on standards. It's just to get peoples' prices in line with what things actually cost historically. It doesn't affect what factors are considered when granting or cutting money, just a factual basis to scan through initially
 - Some of the things we focus on when changing stipends or cutting/granting more funds, are club growth, leadership engagement (is the leadership transitioning well, having elections, have committed students), how many events & how many people come. There are like 20 things
 - Probably the number one consideration is how much students pay to be a part of a club/organization, because we don't want there to be barriers for students to participate in these activities when students already pay so much to attend this school
- Can you just reiterate how many clubs have submitted a budget? (*Sen. Owen*)
 - Over 100
 - Some are wrapping up the recognition process or are wrapping up in time to submit a budget, or will have to be eligible for the New Club Fund (*Tyler Zimmerman*)
 - There are about 4 or 5 clubs waiting on club approval to submit a budget. The New Club Fund will give out about \$300 to new clubs at the beginning of the semester (*Dir. Wester*)
 - After the use of the Opportunity Grant throughout the semester, we get about 115-120 clubs asking for funds
- The Student Activities Fee that creates our budget is \$95 per student per semester, right? Is there an account that students can get their Student Activities Fee waived? (*Sen. Owen*)
 - That would be in Financial Aid. We do get \$95 for every full-time enrolled student, because I get the number of full-time enrolled and it calculates out
 - We get it per student that is enrolled (*Tyler Zimmerman*)
- Is the Opportunity Grant staying the same? (*Sen. O'Connell*)
 - I believe we requested \$13,000, so it's only going up \$500. But with any unspent funds in the Upper Budget, it will all be going to the Opportunity Grant, so that there's no waste and it gets distributed back to students, which has never been done before. I will write it into the rules for the next Director of Finance

~Senator Moore leaves briefly to register~

- Club leaders can see real-time the changes to their budget, which is great for transparency, and they can see our notes about why we do what we do. I think it's getting a lot better
- Met with a Beacon reporter about the budget process - One of the main things Senate needs to know is that you need to listen to club leaders who come to you, they are passionate about what they do. But our Student Activities Fee is not going up, so we have the same amount of money for 20% more new clubs. The number of clubs has gone up but our money has not increased. There are many more people asking for funds. If you look at the percentages of what we're cutting, it's not even close – everyone's dollar amounts are going down but it's not representative of the overall budget
- Be prepared for long meetings the next two times, especially if clubs come. Also remember that if you want to augment the amount going to a club, that money needs to come from somewhere else. Ask Brandon and FMB members for help (*Speaker Boos*)
- When we get the budget next week, will there be a way to view the line items? (*Sen. Taylor*)
 - There will not be a way to do that, since it hasn't been coded into the system. It's only viewable for admins, who can change the budget, which is why we can't give Senate access
 - Our school is the first that had to build the budgeting module from scratch, and there are a lot of things that are still being built out, including line-item budgets. Hopefully by the fall semester, the spring process will be able to have easily viewable and exportable line-item budgets (*Tyler Zimmerman*)
 - The new system is cool because last time there was no cross or correlation between the budget and club system. With Engage, the budget and clubs are all under one platform. When we approve a budget with a final amount, it transfers into a club's Engage page under their Finance tab – clubs will be able to see real-time exactly how much money they have. If you need exact line-items, email me and I'll get them to you (*Dir. Wester*)
- If we have clubs that come in asking about line-items, can we look at their line items with them? (*Sen. Krigger*)
 - You can ask them to pull up their budget and go through the notes that FMB has included. Walk through it with them and come prepared to the meeting with that knowledge
- The whole reason for clubs to come to Senator office hours is so that they don't have to come to Senate meetings to advocate for their budget (*Dir. Wester*)

Reports

President Nath, Executive Board Report:

- Good week last week
- Diversity Committee hosted their first Interfaith Roundtable – huge success, room for improvement, but great discussion and great feedback. Coordinating one more roundtable with Yuri in DIP for next Thursday

- Listening Town-hall coordinated by ASUP, Active Minds, & SASA to talk about Title IX and student work to address diversity issues in Title IX this Friday. Chance to talk to faculty about the work that's been done
- Shout out to Kaity and the CPB team for Rock the Bluff, it was an unforgettable experience

Vice President Gallagher, Elections & Services Report:

- Elections were this past Tuesday & Wednesday
- Victors:
 - President & Vice President: *Nick Owen* & Olivia Mitchell**
 - Director of Communications: *Ryan Thoms**
 - Campus Program Board Director, *Victoria Beccar Varela**
 - Director of Finance: *Joey Paumier & Brendon Wexted Hand* advance to a Runoff Election
 - Sophomore Class Senators: *Kila Ung & Connor Heffernan*
 - Junior Class Senators: *Jordyn Mayer* & Sage Taylor**
 - Senior Class Senators: *Elizabeth Tripp & David Mudd*
 - College of Arts & Sciences Senators: *Ashley Martinez & Zachary Sessa*
 - Pamplin School of Business Senators: *Michael Rewers & Joe Crowley*
 - School of Education Senator: *Daniel Sloan**
 - Shiley School of Engineering Senators: *Kavya Mandla & Kyle O'Connell*
 - School of Nursing Senators: *Monica Millett & Abby Meyer*
- * *unopposed*
- Jordyn Mayer voted as the Speaker of the Senate
- There will be a Runoff Election for the Director of Finance between Joey Paumier and Brendon Wexted Hand starting tomorrow at 7:00 am and closing on Wednesday at 7:00 pm
- The new Senate will be sworn in at our last meeting on April 15th
- Pilot Express sign-ups for Easter Break: April 1st - 12th
 - Driving on the 18th & 22nd
 - \$5 one way, \$8 round trip
- Bunnies at this Wednesday's Espresso UP
- Exceeded average orders for ADvantage this semester, due to introduction of a quick forms submit on Engage
- Encourage students to apply for positions within ASUP services through the Lead @UP application
- ASUP Films: showing a movie for Weekend on the Bluff late on Saturday, April 6th in BC Aud. Still confirming the title, open to the entire student body. Showed *The Perks of Being a Wallflower* last week with Active Minds (*Sen. Taylor*)

Financial Report, Director Wester:

- Fully funded three Opportunity Grants after transferring \$6,000 to the Opportunity Grant with unspent money designated for Speech Night
 - Philosophy Club: \$400 (fully funded) for meditation workshops, open to students. Two more left: April 11th & 25th

- SASA's It's On Us events this week: \$500 (fully funded)
 - The Period Movement tabling events to de-stigmatize periods and promote the distribution of feminine hygiene products: \$175 (fully funded)
- Working on the Fall 2019 Budget. FMB is meeting once later this week and on Sunday to finalize it

Communications Report, Director Burks:

- Focus on elections last week – tabling, advertising on social media & Engage
- Focus on the Runoff Election last week – tabling again at the Library & Franz, need help spreading the word because fewer students are aware of the Runoff. Sending out graphics to share on social media

CPB Report, Director Sullivan:

- Rock the Bluff went really well – huge credit to Wyatt & Kyle, who coordinated it for the second time and did an excellent job this year
- Sold out on the floor – 2,000 tickets, about 300 were guest tickets (\$10 each). 300 mezzanine tickets distributed, approx. 50 tickets to faculty, staff, & parents
- Shout-out to Victoria, Gian, & Jacob for their work with Plazapalooza – about 300 people came in & out of the festival
- Raised around \$100 for Camp STIX – likely because students didn't have cash. In the future, it'd make more sense to do it around dances when students have cash on them. Overall, happy to integrate it into CPB
- Next event: Anchors Away on Thursday, May 2nd from 4:00 – 7:00 pm on the Bluff. Annual end-of-the-year celebration for faculty, students, & staff.

Student Affairs Committee Report, Senator Krigger:

- Sen. Mandla in touch with the coordinator for next year's International Night, Michael Peli, to increase student & club involvement
- Sen. Musquiz working with Pat Bogner to plan logistics for a second Art Show
- Sens. Mandla & Joglekar collaborating on a "What is ASUP" video
- Sens. Taylor & Owen awaiting word from Fr. Donato & Matt Rygg about meeting for inter-visitation policy
- Dir. Burks created posters about 24-hour spaces, to be approved by Andrew Weingarten
- Women's Month Empowerment lecture went well, approx. 50 people attended, successful Pilots After Dark trivia event
- Holi event: Sunday, April 14 from 3:00 - 4:30 pm, coordinated by Sens. Joglekar & Mandla
- Sen. Joglekar still working on constituency report with a student about insufficiencies with AES & assisting with submitting a grievance to the office
- VP Gallagher meeting with Health & Counseling Center about credentials for therapists
- Meeting with The Beacon for political discourse on campus – Sen. Joglekar working with Lauren Kerr to write an op-ed, partnering with other organizations

- Sen. Joglekar emailing public schools about more information about what we are requesting for art in St. Mary's, Elizabeth Tripp continuing the project
- Roundtables: Sen. Musquiz reaching out to Interfaith Students for students who couldn't attend last week's Roundtable
- Sen. Mandla meeting with constituent to follow up on the Roundtable

Infrastructure Committee Report, Senator O'Connell:

- Reached out to Todd about an update on the Franz water-bottle fillers
- Sen. Mathias working on an alternative for the Columbia Pool, which may close sooner than expected
- Sen. Moore advertising for Earth Week, to take place on the Pilot House patio

Communications Committee Report, Senator Paumier:

- Discussed plans to promote elections:
 - Tabling in the Library, Commons, & Franz with laptops/iPads
 - Posts on ASUP Instagram
- Idea for political literacy event: start with a clean state and let people have new opinions/impressions of elections, parties, and political stances
- Reach out to Athletics and look at upcoming Merlo and Chiles events to inform students ahead of time and get discount tickets
- Partner with Sustainability Committee and College Ecology Club to raise awareness for recycling and composting on campus
- Host an event or make Instagram posts on how to properly recycle

Academic Affairs Committee Report, Senator Millett:

- Sens. Kasper & Anderson reaching out about 24-hour space on campus
- Coordinated with SARC & Night Strike for Molly Hightower event
- Playing with sandbox: what Moodle will look like, meeting today after Senate (*Speaker Boos*)

Constituency Reports

1. Dislike squash (*Sen. Paumier*)
2. Guest tickets too expensive (*Sen. Paumier*)
3. Shortage of trash & recycling in Kenna (*Sen. Paumier*)
4. Lack of hot sauce in the Commons (*Sen. Mayer*)
5. Constituent reached out about a sexual assault, went to the clinic for counseling and was having a breakdown, but no one was there. She called P-Safe and one of the officers, who was a white male, responded – not the best person to be with her in that situation. We need counselors on-call to help deal with those situations (*Sen. Moore*)
 - a. There's also Proto-call (*Speaker Boos*)
 - b. What time did they go to the HCC? (*VP Gallagher*)
 - i. Unsure
6. Request for discounts on Chegg or another program (*Sen. Mandla*)
7. Heard outstanding feedback about RTB – props to CPB (*Sen. Owen*)

8. Problems with accessing the new Franz fields (*Sen. Owen*)
9. Concerns that UP doesn't have any female P-Safe officers (*Sen. Mitchell*)
 - a. They're actively trying to hire female P-Safe officers (*Speaker Boos*)
10. A student said that another student in their psych class was discussing what the perfect human was, and saying that Caucasian was the best, which made the Latina student feel uncomfortable (*Sen. Moore*)
11. With the HCC, someone didn't schedule an appointment because of a conflict with clinical hours. Recommend having open office hours or see what times are available online, rather than going in physically or calling, because you may not be able to (*Sen. Paino*)
12. Complaints that people call the HCC and no one picks up. There needs to be an easier way to make appointments (*Sen. Millett*)
13. General confusion at the Empowerment event last week about how to collaborate with ASUP – groups or individuals, as well as requests that ASUP publishes what Senators and E-Board members are doing (*Sen. Musquiz*)
14. Students would appreciate some sort of video about what ASUP does (*Pres. Nath*)

Open Forum

1. Nightstrike event for Molly Hightower, in coordination with SARC - Thursday, April 11th leaving at 6:15 pm, serving from 7:00-9:30 pm. Need student drivers & a count of who can attend (*Millett*)
 - a. Required event. Can make accommodations regarding other volunteer opportunities (*Speaker Boos*)
2. Have a flyer for Earth Week & sending out a digital version to be posted to other platforms. Not all events confirmed yet (*Sen. Moore*)
3. Forum about refugee resettlement next Tuesday, April 9th at 7:00 pm in Franz 120. Various speakers: Catholic Charities, Mercy Corps, Dr. Golesorkhi. Trying to get Senator Merkley, local news interested in covering it (*Sen. Owen*)
4. RSVP for the Awards Banquet on Friday, April 12th at 5:30 pm. Need help setting up from 3:00 – 4:30 pm (*Sen. Mayer*)
5. SASA's It's On Us Week of Action is this week. Try to attend events (*Dir. Burks*)
6. Kicking off the Pilots Gift event tomorrow at the Pilot House – make our university better by giving money (*Sen. Owen*)