Senate Minutes
March 25, 2019

Opening:

Speaker Boos: Call to Order
                      Moment of Silence
                      Reading of the ASUP Affirmation of Values
Director Burks: Roll Call & Establish Quorum

==MOTION TO APPROVE THE PREVIOUS MINUTES PASSES BY SENATOR OWEN==

Communications:

Guest Speakers:

1. Michael Johnson, Coordinator of Assessment & Accreditation in Institutional Research

   Introduction:
   - Works in UP's Office of Institutional Research in Franz Basement
   - Currently engaging in overall re-accreditation process
   - Accreditation: evaluation process of self-evaluation & peer-evaluation, and through professional organizations, like the Schools of Nursing & Engineering, Theater, as well as specific programs
   - Working on the big accreditation for the Northwest Commission on Colleges & Universities (NWCCU) – accredit every college and university within Nevada, Utah, Idaho, Oregon, Washington, Alaska. Seven-year, in final year now
   - Preparing a report that includes the mission, core themes, resources devoted to fulfilling the mission, & planning, which is assessed and concludes how UP is doing
   - Important because 1) want outside evaluation to confirm that UP is doing a good job fulfilling its mission, 2) accreditation ensures that degrees at UP are worth something – the degree is worth a Bachelor's Degree as agreed upon by the Department of Education, assessed through the accreditation process. Ensures students have the same qualifications

- Without accreditation, it means the university is not certified to give out federal financial aid. If we lose accreditation, it makes degrees less worthwhile and students can't take out federal student loans
- The report details how UP is doing a good job of fulfilling its mission
- Student feedback is important
- Working on the current draft, includes institutional research, the Provost's Office, and Office of Student Affairs – to be available for the campus community to read and review in April
- Will include what UP is doing well at, poorly at, and how to improve
- Accreditation report due in August. Site visit by team of 8-10 evaluators in October, who will talk with various faculty, students, & administrators to follow up on items in the report. There will be a student forum in October, hopefully coordinated with ASUP

Q&A:
- How would you like to see the student body involved in this besides the student forum? *(Sen. Meyer)*
    - I would love people to review the report and offer feedback – if there are things missing or know for a fact things are not the case
- Do you know our core themes at UP? *(Michael Johnson to Senate)*
    - Service & Leadership, Teaching & Learning, Faith & Formation *(Senate)*
- If students have feedback from the draft, how can they get that to you? *(Sen. Owen)*
    - I'll have the report within pilots.up.edu and next to the report will be a Qualtrics form, where students can add things
- Since the last time UP got to this benchmark stage of accreditation, have there been any changes? *(Sen. Owen)*
    - We've been growing. Most private universities in this region can't say that. Enrollment increased, our campus expanded. Our last accreditation evaluation was in 2011. Over eight years there have been some changes
- What year are we in for the seven-year process? *(Sen. Moore)*
    - We're in our seventh year now, this is the last year we're including data. From our last report in 2011, we had four recommendations and several accommodations. The recommendations were all taken care of in the mid-cycle report in 2014 and continued to be built on
- How does comparing our benchmarks to the core themes measure with the Department of Education? How do we ensure that we're the awesome university that we are compared to peer universities? *(VP Gallagher)*
    - It has no actual answer. The northwest accreditation is focused on holding us accountable to what we say we do, according to our mission, which is what they do with all schools. The Northwest Commission goes to each university, asking what the mission is and how its being fulfilled, which is what we use to indicate how we're doing well. One of our indicators is that we continue to be a top-producing institution for the Fulbright Program, and we compare that with institutions with a similar program. It's not

always possible to benchmark ourselves with our peers. We rely on students, faculty, and alumni to tell us how we're doing too

- You said most of the student feedback is happening next year. Is there a way that graduating seniors can participate? *(Sen. Mathias)*
    - o I'm not aware that there is. You can help with preparing the report and providing feedback for that, but it will be happening in October. You can also take the alumni survey that will be incorporated

2. Shannon Tivona, Bon Appetit Fellow

Introduction:
- Travels to schools where Bon App manages the food and speaks with students, works with teams regarding sustainability
- Attended Eckerd College in Florida, where Bon App manages the food program, and worked on sustainability issues and in student government. Graduated last May and now works with Bon App
- Loves speaking with student government to get the word out to other students and hear about student concerns & complaints

PowerPoint Presentation:
- 5 things you should know about Bon App on campus:
    1. Food made with local ingredients
        - o Farm to fork partners
        - o Chefs have to spend 20% of their budget on local food
        - o Local food = within 150 miles of the café, individually owned & operated, under $5 million in revenue
        - o 35 farm-to-fork vendors for UP
            - ▪ Includes farms, bakers, & other vendors
            - ▪ Map available on the Bon App website

~Senator Musquiz leaves meeting~

    2. Eggs are all cage-free
        - o Cage-free is not regulated by the FDA but with Bon App, they are verified Certified Humane by an outside organization
        - o 25% of meat, poultry, & eggs comes from one of four strict, independently verified animal welfare standards
    3. Supports farmworkers
        - o Sponsor Farmworkers Awareness Week (this week)
            - ▪ Shed light on what happens in the fields to the plate
        - o Growers sign on to an agreement about how they treat their workers
            - ▪ EFI certified
            - ▪ Fair Food Consumer Powered Worker Certified
            - ▪ Fair Trade Certified: first food service company to commit to serving all fair trade certified tea
    4. Seafood sustainability

- o Seafood follows guidelines by the Seafood Watch Guide – for the most sustainable seafood (green, yellow, or red) – all chef buy green or yellow seafood, not allowed to buy red
5. Constantly fighting food waste
    - o Food Recovery Hierarchy by the EPA: Source Reduction (80% of accounts required to participate) → Feed Hungry People (100% of accounts required to donate food to people in need – third party certified) → Feed Animals → Industrial Uses → Composting → Incineration or Landfill
    - o From feeding animals to landfills, 80% of accounts have to participate in that aspect of waste reduction

Q&A:
- Do you know the percent of Bon App programs that work with another food provider on campus? *(Sen. Paumier)*
    - o I would say that's not very common because most schools we serve are smaller, like small liberal arts colleges
- Is there a metric that Bon App uses regularly to evaluate single-use products, such as straws or containers? *(Sen. Owen)*
    - o This past year, we announced our banning of straws and realized that wasn't super inclusive. So we paused and reevaluated. Still phasing out plastic straws but having them available for those who need them. Currently doing an overhaul of all single-use plastics and looking to create a company-wide policy about what to do with them, should come within a year or so. We're pulling together our purchasing data to see how to replace the plastic programs in a smart way
- Have you considered switching from the wax-lined cardboard boxes? *(Sen. O'Connell)*
    - o When it comes to the to-go options, it's tough, especially in Portland, because the composting system doesn't accept materials with food on them. So it's a choice about having one that holds up better that can't be composted or having a compostable one that can't be composted
6. Do you have information about resources used to clean the cutlery, such as the soap used? *(Dir. Sullivan)*
    - o We don't really collect data on that since I'm not sure what to do about it. I don't know specifically
7. On the topic of straws, have you considered using reusable rubber straws? *(Sen. Mitchell proxy, Fiona Dekker)*
    - o We've considered many options, but those are hard to clean, which is difficult for our staff. Right now we're gearing towards paper straws
8. How do you see the morale of Bon App workers across the country compared to UP? *(Sen. Mathias)*
    - o It compares university-to-university. Some don't have student workers, some are predominantly student workers. If there aren't any student workers, it's a difficult relationship with Bon App. As far as I've seen,

it's pretty good at UP. It also varies depending on where you are, some places are more isolated, which is a much different experience

9. I've seen the morale of workers as a constant issue *(Sen. Mathias)*
   - It can be hard, especially for workers who have been there awhile, even before Bon App, and learned things a different way. It's a tough balance of respecting the experience and longevity of workers and changing with the times and different options

10. Do you have the data of how much food is being composted versus put in a landfill? *(Sen. Mandla)*
    - We use On Track, a tracking software that Bon App created, to measure food waste, which was piloted at UP. The chefs go in, and before throwing something away, they track how much it is and where it's going

11. Is there a way that students can also see that data? *(Sen. Mandla)*
    - We haven't gotten that far, that's our next step. What's important for us is being able to track that information for our chefs so they can see where the waste is happening. Right now, it's mostly an internal tool, but I would love for that to be externally available

12. How often do you see students or student programs utilize the catering aspect of Bon Appetit? *(Sen. Owen)*
    - At some campuses it's more popular. At my school, we had a taco bar that we used for catering. It varies. It's typically more expensive than a lot of student groups can afford, so it's more geared towards the faculty and administration. But I think it'd be cool to see student groups more able to utilize it

13. Are there plans to make catering more affordable or accessible for student groups? *(Sen. Owen)*
    - I don't know about plans specifically here but at some schools they have a student group catering menu, that is within the typical student group budget, which is really helpful. Bon App would love to hear that and get more business that way
    - Talk to Vickie Long in the offices, they're more than willing to take catering orders and they use meal points for groups up to 15 people. They're pretty negotiable with prices *(Sen. Mathias)*

Reports

Executive Board Report, President Nath:
- Attended the Academic Senate, met with Fr. John last week
- Working with the Provost's Office and Keaton Averman for a video about ASUP to show to the UP community, alumni, and the Board of Regents about prioritizing hands-on experience outside of the classroom
- Met with Sens. Joglekar & Mandla for Holi Festival planning
- Diversity Interfaith Roundtable planned for this Thursday
- Opportunity for collaboration on an event with Active Minds surrounding intersectional identities and Title IX. Planning a Town-hall event for next Friday

Elections & Services Report, Vice President Gallagher:
- Pictures from candidates due yesterday, everyone sent them in
- Expense reports due tomorrow at 7:00 am for candidates. Sending out a template. Candidates should email or text their reports as soon as they can
- Election portal will be done today – opens tomorrow morning at 7:00 am
- Tabling times set up for tomorrow & Wednesday. Reach out if you're not running and want to help
- Figuring out something regarding office hours and tabling for Senators
- Spread the news about voting tomorrow on Engage
- Working with Amanda to finish a report for ADvantage – spoke with the new screens company – might save ASUP $2000 – 2500 per year, more modern

Financial Report, Director Wester:
- Finished all FMB meetings on Sunday – 82 different clubs & organizations showed up. 100-200 budgets submitted, some clubs didn't participate, so they will be cut funds first. Fewer requests than less semester - $80,000 less
- Working with Dir. Burks about extra money from Speech Night to use for the Opportunity Grant– hopefully a substantial amount. Currently two clubs waiting
- Making the budget, applying standards, and presenting to Senate. Clubs will have the opportunity to come to Senators during Office Hours to discuss the budget

Communications Report, Director Burks:
- Main focus last week was Speech Night. Huge thanks to the student emcees, Kelly Krigger & Sam Starkey. Heard positive feedback from the event
- Main focus this week is Elections! Tabling to get the word out and posting on social media – help spread the word that voting is on Engage and starts Tuesday, March 26 at 7:00 am and closes Wednesday, March 27 at 7:00 pm. Sending graphics to post

CPB Report, Director Sullivan:
- Officially sold out of floor tickets for RTB (had 2,000 available), 1200 Mezzanine tickets available. Sold 262 guest tickets, $10 each
- Plazapalooza from 5:00 – 7:00 pm before RTB
- Still accepting donations for Camp STIX – $1 gets you a cool sticker

Student Affairs Committee Report, Senator Krigger:
- Student Art Exhibit: April 11
- Positive feedback on events for Women's Month
- Sen. Joglekar has reached out about getting local art from high schools
- Sen. Joglekar's efforts to increase political discourse on campus coming along – working with The Beacon for a podcast and the Political Science Department
- Holi Festival: Sunday, April 14 from 3:00 – 4:30 pm

- Sens. Owen & Taylor met with Weingarten today about Intervisitation Policy proposals
  - Productive meeting. Wrote a proposal to adjust the current policy. To be presented to current hall directors and Matt Rygg this week. Support to de-genderize the language and make it easier to enforce *(Sen. Owen)*

Infrastructure Committee Report, Senator O'Connell:
- Sen. Mathias working with Bon App to get dirt out of lettuce
- Bon App looking into improving constituency reporting system
- Sen. Mathias looking into a new pool to replace the Columbia Pool
  - Received an email from the Columbia Pool and they may shutdown earlier than expected – approx. $7 million short *(Sen. Mathias)*
- Sen. O'Connell did a visual survey of which bike racks are covered across campus – there aren't many
- Sen. Moore: Need volunteers for Earth Week and the week before to advertise. Sign up between 2:00-6:00 pm on April 11th to set-up for the market. Advertising the week before during Pilots After Dark and during ASUP tabling times

Communications Committee Report, Senator Mayer:
- Olivia is reaching out to Carol Dell'Oliver in the Health & Counseling Center about providing feminine products across campus
- Incorporating more end-of-year dates into the ASUP (registration, voting, Rock the Bluff, Fresh Check Day, Earth Week, dates for Seniors regarding graduation, Founders Day schedule). Reach out if you want something posted
- Discussed making the ASUP Instagram more ASUP-focused in the posts and making the stories more targeted
- Coordinating important dates with Lauren Kerr for Espresso UP for tabling
- Setting up for the Awards Banquet as a committee from 3:00 - 4:30 pm on Friday, April 12. Need more volunteers!
- Discussed ways to spread the word about elections and get more people to vote (giveaways, blast the voting link, rent iPads to table)
- Brainstorming ideas for final ASUP events this year: stress-free event, puppies/bring your dog day

Academic Affairs Committee Report, Senator Kasper:
- In contact with Matt Rygg, Fr. Donato, & Gerry Gregg about a 24/7 work/study space. Awaiting replies to meet about alternative spaces to the Library
- Student Art Show: April 11 from 5:00 – 6:00 pm. KDUP and PAL confirmed
- *Sen. Millett*: Met with Sam Williams about Moodle. Still on-track to switch to one format to unify everything. Also working on a new format that they're testing out, which will be customizable with calendars and due date. Will seek student feedback, to be implemented in the fall

Constituency Reports

1. Speech Night was phenomenal. Carried the classy sense from last year. Props to that, Director Burks, and the Communications Committee *(Sen. Krigger)*
2. Campaign materials posted in Mack's *(Sen. Krigger)*
3. Water on the wheelchair ramp in Shiley *(Sen. Mandla)*
   a. Spoke with the Dean last semester and working with P-Plant about a fix *(Sen. O'Connell)*
4. Considered bringing the save-the-pool protest to UP after seeing a petitioner, but maybe not if Columbia Pool is not good to work with *(Sen. Joglekar)*
5. Departments offering single-semester classes that make it difficult for students to register – not many classes offered that fulfill their requirements *(Sen. Owen)*
6. Lack of stop signs is an issue – danger to students *(student proxy for Mitchell)*
7. Requests for bottled sparkling water in Mack's *(Sen. Mayer)*
   a. In 2015-2016 there was a petition for sustainability purposes signed that said they would never provide bottled water in Mack's *(Speaker Boos)*
8. NCAA tournaments going on but students have no prior knowledge of games *(Sen. Paumier)*
9. Shopping carts in Christie to put cardboard in are missing *(Sen. Paumier)*
10. Students have felt frustrated abut events being programmed too late or not enough, especially Rock the Bluff last week, which was mainly advertised on Instagram *(Sen. Paino)*
    a. Thursday was a pre-release of tickets and they were available since Friday. Put door hangers on doors on campus. Reach out for other ways to advertise *(Dir. Sullivan)*
11. Fresh Check Day – can they bring up Early Alert? *(Sen. Paino)*
12. Senior Retreat was this past weekend but no advertising *(Sen. Mathias)*
13. Seniors don't know that they can vote. Also the issue of voting based on class standing *(Sen. Owen)*
14. A few students wished that there were more competitive elections *(Sen. Taylor)*

Open Forum

1. SARC sent out a report on first year freshmen college students: 761 freshmen listed, 152 freshmen listed as sophomores, 26 freshmen listed as juniors, 4 freshmen listed as seniors. I can only personally represent 152 of those students, but can be voted in as a Sophomore. This is a bigger issue and inconsistent *(Sen. Moore)*
   a. Contacted Jeromy Koffler regarding this issue and he replied that this has been a consistent complaint in the past. They have looked at different methods but that will adversely affect transfer students, students that come in with a lot of credits, or fifth-year students. This method is the least bad method for elections *(VP Gallagher)*
   b. It's mostly about the way that student information is imported into the system. But what happens when students go on leave or take a semester off? It would get into a lot of case-by-case issues in terms of student standing, just for elections. The issue of students running for positions they shouldn't be running for needs to be addressed. Doing it by

semesters completed is one way of doing it but it gets really complicated. There are a lot of different ways to separate students, but credits are the way we do it across campus. Meet with me if you want to talk about it. Tomorrow will be credits-based *(Tyler Zimmerman)*
2. University of Portland ranked number 9 in the number of Peace Corps volunteers for small schools (under 5,000 students) *(Sen. Mathias)*
3. How can we describe Plazapalooza to students? *(Sen. Mandla)*
   a. Live DJ, free food, oxygen bar, and free kombucha! It'll be a fun opportunity to hangout before the concert. Like a mini Riverboat *(Dir. Sullivan)*
4. Active Minds' Fresh Check Day is this Friday from 12:00 – 3:00 pm in the Commons. Also still looking for volunteers *(Dir. Burks)*
5. Group Work Lab through the Learning Commons is looking for assistants – hands-on experience of conflict management, communication, and collaboration *(Dir. Sullivan)*
6. Learnings Commons also looking for biology tutors *(VP Gallagher)*