



Senate Minutes

February 26, 2018

Opening

Speaker Peterson: Call to Order

Director Sarich: Prayer

Pledge of Allegiance

Roll Call and Establish Quorum

Speaker Peterson: Approval of Minutes **MOTION TO APPROVE MINUTES AS AMENDED (SENATOR DEKKER)**

Communications

- 1) Kirk Mustain (Bon Appetite GM at UP), Lori Flashner (Regional VP for Bon Appetite), Mark Marlich (District Manager)
 - a. Discussion around petition
 - i. More proactive in how Bon App gathers info
 - ii. Molly is a small sample
 - b. Comment cards
 - c. Survey
 - d. Four venues
 - i. The Anchor
 1. Started as gelato stand
 - ii. Franz Hall Coffee Cart
 1. Simple program of bagels, coffee, fruit
 2. Fast turnaround is necessary
 - iii. Pilot House
 1. Shifted how people eat on campus
 2. 50% of students eat in Pilot House
 3. Long lines
 - iv. Commons
 1. 50% of students eat in Commons
 2. Cash registers on stations in commons
 - e. 41,000 transactions a week on campus
 - i. 3-3.5 transactions a day on campus
 - f. 80 students employed
 - i. Concessions is primary home for student-workers
 - ii. Usually work all four years
 - iii. 10-15 hours a week, usually
 - g. 100+ currently employed
 - h. Food recovery
 - i. St. Vincent DePaul
 - ii. Westside Women's Shelter
 - iii. Dornbecher

- iv. Blanchet House
- i. Menus
 - i. Created weekly
 - ii. Created on site
 - 1. Changes as needed
 - iii. “Nimble”
 - iv. “Proactive”
- j. From scratch company
 - i. Soup stocks made in kitchen
 - ii. Dressings are made from scratch
- k. Vegetarian and vegan options
 - i. More can be done
 - 1. Impossible burger at Pilot House
 - ii. Food allergies
 - 1. I ask students to please see me
 - iii. We need to have more clear labeling
 - iv. Dietary issues should not be a large part about going to college
- l. Local farm partnerships
 - i. Sauvie Island Organics
 - ii. Farms in Hood River
 - iii. Apples and Pears come from Hood River
 - iv. We partner with Cisco for sustainable meats
- m. Variety
 - i. Pushing chefs to diversify all menus
 - ii. 12 new specials in Commons this week
 - iii. More breakfast variety in weekdays
 - 1. Quick serve, to-go
 - 2. Bowls
- n. Pilot House
 - i. Designed space has outgrown itself
 - ii. Six person line in Pilot House is doing as much work as a full size kitchen in Commons
 - iii. Changes to menu: 15 specials this week
- o. Larger portions
 - i. More bundling
 - 1. Side salads
 - 2. Side drinks
- p. Eating in the same restaurant every day for a year can be challenging
- q. Open door policy
 - i. To anyone who works at UP or goes to UP
 - ii. Fill out a comment card
 - iii. Email us
- r. Prices in the market
 - i. Changing menu mix
 - ii. Lower prices on staples:
 - 1. Bread

- 2. Milk
 - 3. Eggs
 - 4. Peanut butter
 - 5. Jelly
 - a. Essential to campus life
 - iii. More successful than ever predicted
 - 1. Market started in downstairs of Terrace Room
 - s. Staff meetings
 - i. Happen daily on the floor of the Commons & Pilot House
 - ii. We can be better
 - iii. We want to uphold our standards for all of you
- 2) The biggest concern that was voiced in the comment cards was lack of variety. You mentioned that menus are created on site. Who creates these menus? What are the decisions based off of? (Senator Greisen)
- a. The chef's in each operation create the menus (Mustain)
 - b. Decision are based on facility and product availability (Mustain)
 - i. Space is a big limiting factor
- 3) What is the state of the Lund family hall restaurant? (Senator Dhykizen)
- a. There are no current updates (Marlich)
 - b. We provided University was provided with ideas (Marlich)
 - i. Ongoing dialogue
 - ii. No timeline
- 4) What is your process for finding out about food poisoning? (Director Nelson)
- a. Contact health center (Mustain)
 - b. Trace food preparation (Mustain)
 - i. Did they eat the same thing at the same time?
 - c. We log all production, times, temperatures (Mustain)
 - d. No major issues this year (Mustain)
 - i. Problems could stem from food intolerances or cross contamination
- 5) Which group, staff or students, would handle the more sensitive food groups? (Director Nelson)
- a. We try to put anyone in a position to be successful (Mustain)
 - b. A majority of the time the permanent staff would be handling the sensitive foods (Mustain)
 - c. "Some of the best cooks I have here have been seniors who have worked for me all four years" (Mustain)
- 6) Are there any plans to extend the Anchor or Market hours, on weekdays or weekends? (Senator Pyros)
- a. Everything is up for conversation (Marlich)
- 7) Are there any more plans to increase sustainability? (Senator Rausch)
- a. The eco-containers were a big hit (Mustain)
 - b. The next step would be to look toward a reusable beverage container (Mustain)
- 8) I've seen some socioeconomic concern, the last two years, for how far meal points go. What are your systems to measure if the point system is reflective of the prices? What are your decisions around portion size? (Director Nelson)

- a. This past year, we did not increase food or coffee prices (Mustain)
 - b. Portion sizes are a training issue for us (Mustain)
 - i. If you feel like you were not served a proper portion, you need to tell us, so we can address it
 - c. We gauge prices based on points left over at the end of the year (Mustain)
 - i. 99.99% of points are used up at the end of the year
 - ii. I'm hearing about a lot of money left over at the end of the semester
 - 1. I hear less about people running out of points
 - d. When we add farm to fork vendors, that can effect prices (Marlich)
 - e. Minimum wage is also a factor (Marlich)
 - i. We want our people to have a living wage
 - ii. That also drives up pricing
- 9) What are your concerns about food waste? (Senator Nath)
- a. We are measuring pre-and-post consumer waste (Flashner)
 - b. Small bowls are coming back (Mustain)
 - c. Half sandwiches are available (Mustain)
 - d. Smaller portions should always be available (Mustain)
 - i. Ask the servers
 - e. We need to be advertising more (Mustain)
- 10) Why doesn't UP compost like Seattle U? (Senator Taylor)
- a. Waste Management dictates what we can compost (Mustain)
 - b. Seattle has different compost regulation (Marlich)
 - i. Portland only takes organics
- 11) Do you provide food banks at any of your other accounts? Can you work with UP to start something here? (Director Baade)
- a. We have Universities that have food pantry programs (Flashner)
 - b. We supply an implementation guide (Flashner)
 - i. Starts with students and the University
- 12) Have there been any changes this year to address customer service and food safety? (Audience)
- a. It's an ongoing training (Mustain)
 - i. Especially during cold and flu season (Mustain)
 - 1. Focus coming out of breaks (Mustain)
 - a. Hand washing is key (Mustain)
 - b. Cleaning touch surfaces (Mustain)
 - ii. We reinforce training often
 - b. The following are food safety
 - i. Daily check ins (Marlich)
 - ii. Monthly check ins (Marlich)
 - iii. Quarterly inspections (Marlich)
 - iv. I make a quarterly audit (Marlich)
 - v. Submitted self-checks each month (Marlich)
 - vi. Third party audit (Marlich)
 - vii. Health department audit (Marlich)
- 13) Is it possible to have meal points at food trucks on campus? (Senator Pyros)

- a. It's worth a conversation (Flashner)
 - b. It's not off the table, but it could effect pricing (Flashner)
- 14) Why don't points carry over, school year to school year? (Senator Dhykizen)
- a. Our financials are built around students spending their points in the respective school year (Mustain)
 - b. We would end the year with liabilities (Mustain)
 - c. I want you to spend your money on food—not on Coke (Mustain)
 - d. The end of the year purchasing is meant so you can get full value out of your meal plan (Mustain)
- 15) Do you plan to have ingredient lists available on site? (Senator Coughlin)
- a. Some of that is on our digital pages (Mustain)
 - b. There are different FDA regulations (Flashner)
 - i. Static items must have ingredients listed (Flashner)
 - c. You should always ask, if you're unsure (Flashner)
- 16) Where do you think the petition stems from? (Senator Starkey)
- a. We need to change our tactics. We need to communicate more. We need to have more discussion, more availability. Tell us, what aren't we doing. We are going to visit tables. You will have these surveys available. What can we do to reach you (Marlich)
- 17) What is Bon Appetites current contract with the University of Portland? (Senator Greisen)
- a. Our current contract has Bon App providing the food service for each food venue on campus, the catering, and concessions (Flashner)
- 18) What is the policy regarding price tags in the Market? (Audience)
- a. We are working on getting permanent pricing posting (Mustain)
 - b. The turn-over happens so fast, products are out the door before they can be priced (Mustain)
 - c. A permanent price list will be mounted by the products (Mustain)
 - i. Coming by the end of this week, or next week (Mustain)
- 19) What kind of responsive information do you find useful? (Senator Nath)
- a. This type of talking, sharing of information (Marlich)
 - b. Larger presence on food committee (Marlich)
 - c. On other campuses, food committees, a "nimble" group of six can do great things (Marlich)
 - i. Pop up events
 - ii. Reach out
 - iii. Campaigns
 - iv. Tabling in Commons
- 20) Why are meal plans in Hag-Ty required? (Audience)
- a. That is a University decision (Mustain)
 - b. More meal plans mean lower prices (Flashner)
- 21) What are the 3-5 year goals for Bon App at UP (Director Sarich)
- a. The next big step is to get the Lund facility open (Mustain)
 - i. Will alleviate line issues (Mustain)
 - ii. Introduce market issues there (Mustain)
 - iii. More robust premade grab and go program (Mustain)

1. Prep-packaged items

Reports

- 1) President Rivera, *Executive Board Report*
 - a. Sustainability Town Hall (Senator Starkey)
 - i. This Thursday (Senator Starkey)
 1. 8-9 Mehling Ballroom
 2. 5 speaking guests
 - a. Roundtable discussion to larger dialogue
 - b. See Facebook event
 - b. University for Portland
 - i. Teams are prototyping
 - ii. Date change
 1. April 5
 2. Thursday
 - a. 7-9
 - b. Quiet Side of the Commons
 - c. Diversity Scholarship
 - i. Will be awarded this Friday at International Night
- 2) VP Akers, *Elections & Services Report*
 - a. Espresso UP
 - i. International night this Wednesday
 - ii. Ask UP tabling
 - b. ASUP Films
 - i. Black Panther
 - ii. Tickets sold out in less than a day
 1. Over 100 tickets
 - a. More space is now available
 - iii. Jumanji
 1. March 23, 25
 - c. Elections
 - i. Speech Night planning
 - ii. Launch event night planning
 1. Extra meet the candidates night
 - iii. Apps are still open until 5PM on Friday
 - d. Service Director
 - i. Positions are open
- 3) Director Baade, *Financial Report*
 - a. Two opportunity grants the past few weeks
 - i. One passed, one failed
 - b. Increased club spending
 - i. Food, supplies, speakers
 - c. Club budgets due this Friday
 - d. FMB meetings
 - i. Begin March 20
- 4) Director Sarich, *Communications Report*

- a. 6 free Corey Harper tickets were given away last Friday
- b. Senate Awards nominations have closed
 - i. Deliberations happening this week
- c. Final draft of the budgeting FAQs
 - i. Outgoing this week
- d. Summarized minutes
 - i. Similar to “minutes in a minute”
 - ii. Coming next week
- 5) Director Nelson, CPB Report
 - a. Speech Night planning
 - i. If everyone in this room came to speech night and brought one friend, we would triple last year’s attendance
 - ii. “You are required to be there”
 - iii. Free food
 - iv. This event will be a reflection of what this organization deserves
 - v. Senate engagement with marketing
 - 1. Big push will happen the week before the event
 - b. RTB
 - i. UP is the red skittle of student concerts
 - 1. More responsibility
 - 2. We have been allowed to run the show
 - 3. Advanced contracts

Senate Standing Committees

1. Senator Nath: *Student Affairs Report*
 - a. Shout-out to all who tabled at
 - b. Harrison is meeting with Dr. Frederking this Wednesday
 - c. Megan is retitling the Green Free Project
 - d. Moy is transporting database
 - e. I wrote the ASUP supporting document for
 - f. Sam and I are planning the Diversity and Inclusion Town Hall
2. Senator Rausch: *Infrastructure Report*
 - a. Pool pass logistics
 - b. Temmo met with Gregg last Wednesday
 - c. Alex and I met with Kirk last week regarding a mobile ordering system
3. Senator Adams: *Communications Report*
 - a. Senator spotlight: starting tonight on social media
 - b. Espresso UP tabling sign up
 - c. Ask UP aided 65 new newsletter subscribers
 - i. 508 total subscribers
4. Senator Dekker: *Academic Affairs*
 - a. No updates

Constituency Reports

- 1) What is the reason for not allowing Senate to be an open forum? (Senator Greisen)

- a. Our job is to represent our student body and our constituency in a way that is productive and constructive. It is meant to have a productive town and reach solutions, not just voice our disagreements. (Speaker Peterson)
- 2) Speed up the process of ordering food on campus (Senator Rausch)
- 3) Classes offered for next Fall just went live today (Senator Starkey)
- 4) There are concerns regarding residence life conduct process. There are feelings that Sarah Meiser is biased and is jumping to conclusions (Senator Pyros)
- 5) Lower volume in the Pilot House on weekends (Senator Adams)

Old Business

- 1) Senator Nath: MLK Day Statement
 - a. Draft completed

MOTION TO SUBMIT AND PUBLISH THE MLK DAY STATEMENT ON BEHALF OF THE SENATE PASSES (SENATOR PYROS)

New Business

- 1) Senator Starkey: ASUP Survey Feedback
 - a. See Exhibit 1
 - b. 594 total survey participants
 - c. Approximately 25% o per class
 - d. On campus involvement:
 - i. On campus clubs
 - ii. Student employment
 - iii. Intermural sports
 - e. Who's taking the survey
 - i. One third of respondents self identify as a leader
 - f. Issues
 - i. Food service
 - g. What do you perceive the role of ASUP to be on campus?
 - i. 21% of students had know idea of what ASUP's role is on campus
 - h. Which services do you utilize
 - i. 93% of studentds have utilized an ASUP service at UP
 - i. Best way to inform you
 - i. Social media
 - ii. Weekly newsletter

MOTION TO CAUCUS PASSES (SPEAKER PETERSON)

- j. People aren't sure what we do. We need to advertise all the things that we are doing, so people know who we are and what we do. (Senator Greisen)
- k. I don't think we need to focus on the students that don't care, but on the students that do care (Senator Lacy)
- l. We need the students that don't care. There's a prevailing apathy on campus. Involvement on this campus means we need to be in their face. If we only reach out to the people that care, we get an echo chamber of people. (Senator Lemus)

- m. We need a better job of labeling what we do do. (Senator Nath)
 - n. After talking to students following the recent Beacon article, I heard that we seem to be an exclusive club off in St. Mary's. Today was the first time that I've seen students come to a Senate Meeting when they aren't forced to come, like during budgeting season. We aren't getting enough people to know who we are. Our visibility on campus needs to be better. We need to go to more events. (President Rivera)
 - o. The club outreach and social media presence is incredibly important so we can meet them at their convenient time. (Senator Pyros)
 - p. CPB is very visible. Come to CPB events, wear your polo and represent ASUP. There is an audience there that we can tap into. (Director Nelson)
 - q. CPB has more of an approachable feel. Maybe ASUP isn't approachable or relatable. My constituents would like to have people be more approachable and more relatable. (Senator Perez)
 - r. I do not know what to do when people say that we are not approachable. If another college student cannot come up to me and ask me about my job, I do not know what to do with them. It blows my mind. (Senator Pyros)
 - s. We have to be more fun. CPB is fun. (President Rivera)
- 2) ASUP Promo Item: Chapstick (Senator Lacy)
- a. Student Affairs
 - i. Fun, visible, similar to cups
 - ii. Not passed out by other clubs
 - iii. We have a \$600 promotional budget (Speaker Peterson)
- MOTION TO REALLOCATE \$288 FROM PROMOTIONS TO ORDER CHAPSTICK PASSES (SENATOR DHYKIZEN)**
- 3) Pool Pass
- a. Columbia Pool was not willing to go under \$3.85 per student
 - b. Katy met with Brian
 - i. Beuchamp has decided to match our \$500 for this semester
 - 1. Additionally, Beuchamp will be paying for every student this semester

Open Forum

- 1) Join the food committee (Senator Raucsh)
- 2) Sign up for tabling at Espresso UP (Senator Dhykizen)
- 3) Sitara's statement has been sent to the editors of the Beacon (Director Sarich)
- 4) Tell your friends to run for ASUP (Senator Pyros)

Exhibit 1

~to be attached~