

# Senate Minutes

September 26, 2016

## Opening

Call to Order: Speaker of the Senate Akers

Prayer

Pledge of Allegiance

Swearing in New Senators

Roll Call and Establish Quorum: Director Tucker

Reading and Approval of Minutes (Senator Pham- Seconded)

## Communications:

1. Guest Speaker: Xan Arch
  - a. Background Information
    - i. Previously at Reed College
    - ii. Local to the Portland area
    - iii. Been trying to reach out and meet as many people as possible- staff, administration, students
  - b. Thoughts on the library experience? Pros/Cons?
    - i. Tayler: Why can't you write on the tables anymore?
      1. Xan: From my understanding they are not as cleanable and the material isn't made for them. Unfortunately not white board material
    - ii. Jacque: Do you have any improvements you could implement at UP library coming from the Reed library?
      1. Xan: My expertise in Reed was in content. Purchasing of databases, journals, e-books. I am interested in seeing what kind of content we need to add to our collections. We don't have a lot of primary source collections (manuscripts, historical documents.) I want to find the primary needs here and implement those.
      2. We have a lot of software to build archives and collections. We are trying to figure out the history of UP and build that in an archive to produce to the world. We don't have it all in order yet. The content piece is huge in trying to expand
    - iii. Kevin: Feasible to get phone chargers for check out equipment?
      1. Xan: Adding equipment for checkout is something I am interested in as well.
    - iv. Natalie: From biology major, I think the library does a really great job at providing resources. They are much easier to find now. Doing a really great job!
    - v. Xan: Trying to implement greater content management. Getting these resources on the front page for students to search.
    - vi. Molly: It would be great to see if textbooks are on reserve and available to be checked out online. Maybe databases for what books are available for check out.
      1. Mohammed: I would like to see more books on reserve for classes, specifically engineering. I am taking 5 classes, and only 1 is on reserve. I would prefer the hard copy
    - vii. Xan- we have a lot of e-books through our group. We don't have a high usage of our e-books? Is it just too hard to find, or are people not interested?

1. Angela: I think advertising the e-books would be great! I did not know we had e-books available.
  2. Natalie: Balance in hard copy and e-books
  3. Brady: Switch in the generation, freshman are generationally used to having e-books. As UP progresses there will be higher demand for e-books from people who have transitioned earlier into e-books.
  4. Kevin: I think e-books are better, more students have/want access to them. They are less expensive. Are there any untapped reserve grants
  5. Xan: Course reserves would be really useful for e-books. More beneficial. We want to make sure people use them.
- viii. Jeromy: Two ways ASUP has intersected with the library
1. ASUP contributes money each year with the Provost to provide free copies of the NY times to UP students. There are paper copies and an online pass program for content. We try to push it out as a resource available. I am wondering if the library could market this in its web presence, so students can benefit from it. I am wondering if the library could integrate in its content on the website as a resource, and for students as a resource. There are 75 newspapers per day, and 75 electronic pass per day. We never run out, no one is utilizing it. If there is a creative way to advertise it that would be great.
  2. We have over the years lost tabling space around campus. Library is a Hub for student activity that on occasion student government has asked to use the main part of the library space for tabling. Its separate within the normal approval systems. - It's a library only thing. What would it look if student groups were able to use that space more regularly? Opportunity for student to promote activities. Could it be in the EMS system to grant approval, not integrated into all the other systems?
  3. Xan: From my understanding those requests have normally been granted in the past, but I don't know the exact history.
  4. Jeromy: If it is always going to be approved regularly, could it be in the EMS system to grant approval, so people could login and get it approved, and not go separately to get it approved. The library is a separate system then all other options on campus.
- ix. Tsikata: I know some people reserve study rooms way in advance- is it possible to limit the time in advance on a study room for when people can reserve them?
1. Xan: It should only be limited to a month in advance.
- x. Brandon: Experience from Reed: what are the hours? Finals week? How it compares?
1. Xan: Regular hours at Reed are similar to UP. There are extended hours during finals week and it is open 24 hours.
- xi. Katie: Any way to put coffee in the library?
1. Xan: From my understanding we are not plumbed for hot water service. So it is not possible.
- xii. Jacque: The library during finals week is chaos. Because of the space and the hours. Maybe an extension of hours would be helpful.
1. Xan: We have been having a lot of conversations about this- a few issues with that. The main is staffing. We have limited student money, and have a full staff. We don't have a lot of student who would want to work those hours, not sure how we would staff after 12-2. Public Safety cannot staff it either. I am working on solving this issue and continuing the conversation about it.
- xiii. Brandon: The basement/lower section of the library closes at 12? Why is that? I know a lot of students who study down there have to move up to the main floor when it closes. That's a lot of space down there that could be utilized.

1. Xan: My understanding is that the library was built in various parts to shut off at different times. Since the basement is not staff, I would suppose to protect the books because I am not sure if they can lock.
- xiv. Xan: Library classroom will be open on the weekends.
- xv. Xan: Thoughts on Digital Lab?
  1. Tsikata: I see the same people in there all the time. Could be underutilized by the student body.
  2. Natalie: I have never been in there before. But, I feel like people are always in there and I am not sure of my purpose in there.
  3. Carrie: I use the Digital Lab a lot. There is one other table without computers to use. They do have 3-D printing and scanning. I think it's underutilized because it's in a glass box, so students are really intimidated by it.
  4. Xan: Why do you go in there? What's the purpose?
    - a. Carrie: A lot of resources. Great place to study, its not a study room but its similar. But, I think some people don't know they can go in there.
  5. Xan: The stats show its being used. But it does not look like it.
  6. Alana: I think an issue is just that some students don't know everything that the library has to offer.
    - a. Stephanie: I think it would be great to offer more classes in the Digital Lab. I know they are offered now, but having that be a resource for students it huge, especially students interested in graphic design.
- xvi. Xan: Come visit me in my office in the library. Student feedback is huge! My email is: arch@up.edu
2. Visitor's Open Forum
  - a. Will: I am Will and I live in Villa. I don't know the process, but I wanted to bring this up. My bathroom is a bit of a biohazard. Showers are slimy, very unsanitary. Just wanted to let you know, to pass the word on whom to talk to. I haven't talked to any hall staff yet.
  - b. Brandon: I am meeting with the Villa Hall Director tonight, and this is something I will bring up.
3. Open Senate Positions: 1 CAS, 1 Senior Class

## Reports:

1. Executive Board: ASUP President Rivera
  - a. Friday met with food cart vendors. They signed on- its Carioca Bowls, as well as Big Fat Weiner's so we have two food carts coming to this campus!
    - i. ASUP gets 8% of the revenue they make, to help fund clubs and organizations and immersions.
  - b. Meeting with all the Hall directors this past week
    - i. Important to keep hall staff informed about what is happening with ASUP and Senate. They can trickle down information to their residents.
  - c. Meeting with Fr. Poorman and Provost on Wednesday
    - i. Will be inviting Fr. Poorman and his cabinet to Senate- mid to late October
  - d. Diversity Project
    - i. Will be presenting on this very soon.
    - ii. Meeting with Provost Greene about this initiative
2. Financial Report: Director Hudson
  - a. Controller position:
    - i. Has been approved and will be on hire touch. If you know anyone interested in this position let me know.
3. Communications Report: Director Tucker
  - a. Club Contest Campaign

- i. Will run tomorrow! Wanted to wait until after the Senate meeting, and after the event tonight to start this campaign! Be on the lookout for it! Share with your friends who are in clubs and organizations and spread the word.
- 4. Campus Program Board: Director Nelson
  - a. Fall Dance
    - i. Date is approaching- October 7th, ticket sales coming up next week. Will be emailing out volunteer forms for people to sign up.
    - ii. Tomorrow is our security meeting so we will be prepping for that.
    - iii. If everyone could share/post the picture I sent in the email that would be helpful.
    - iv. Tickets go on sale tomorrow, \$10 this week and next week, \$15 at the door the night of.
- 5. Elections: ASUP Vice President Apenyo
  - a. Elections are over. New elected senators here today: Brady and Wyatt
    - i. Low Voter Turnout about 23%
      - 1. It was the first year changing the system it was expected. It was a smaller election this year with only two open positions in the Freshman class
- 6. Senate Standing Committees:
  - a. Campus Affairs
    - i. John:
      - 1. Food- Molly met with Kirk to talk about constituency reports related to the lines at the commons. Anything new to report on that front?
        - a. Molly: Kirk is going to make an Excel sheet for the dales every 15 minutes, and make a graph about that. He is bringing back corn dogs for late night in he Pilot House and brought the ice coffee to the coffee stand in the Commons.
      - 2. Security- Molly is meeting with the director of Public Safety tomorrow to introduce herself. Last week she and Katie met with Tiger Simpson to discuss the Title IX reporting process.
      - 3. Maintenance- Bi-weekly meetings are being set up for the committee to meet throughout the semester.
      - 4. Health- Alana's current project is trying to get Freshman workshop groups to take one of their classes at the health center to learn more about the services provided there. Margaret Trout has expressed interest in the event, and one of Alana's committee members is speaking to the person in charge of the workshops soon.
  - b. Student Affairs
    - i. Carrie:
      - 1. Katie met with Tiger- Director of Green Dot. Discussed about Title IX process. Getting hall directors more informed that they have to report some things that you tell them. Making a system of checks and balances to guarantee this system is followed. Working toward providing counseling for both parities involved in the report.
      - 2. Emailed people about joining sub-committees. Hoping to table at St. Mary's in Espresso UP for people to join sub-committees
  - c. Outreach
    - i. Kathleen:
      - 1. In the process of contacting people and setting up meetings. Kevin is meeting with Jim Kuffner and his sub-committee before the neighborhood association meeting. Connor got 9 new recruits, went to the hall president's meeting last night to be the link between halls and senate. Tayler is meeting with her co-chair to discuss recruiting more members and potential service opportunities and meeting with Laurie in the Moreau Center and Amy for Larsh.
    - ii. Tayler: Larsh is an organization for people with or without intellectual disabilities live and share their lives together. They are all over the world. Next month they are

holding a benefit on Oct. 15<sup>th</sup> in the quiet side of the Commons. Amy is looking for volunteers. Could be a potential Molly High Tower event. Wants people to help 2-5:30pm, its mainly for set-up. It is the weekend right before Fall Break so it may not be realistic. Let me know if you want to volunteer!

- d. Internal Affairs
    - i. Jonathan:
      - 1. Oversight: Reformatted the Constitution. Next step is to reach out to the runner-ups from elections to add them to the sub-committees, planning on re-formatting the by-laws, and setting up a meeting to discuss the roles and sub-committee goals.
      - 2. CTF: Thinking about getting a new chair. Alex wants to work with new chair and recruiting for additional staff for various departments.
      - 3. Club Rec: More clubs want in. More paperwork to be dealt with. One that is having their material sent back for revisions. There are 5 clubs that are going to be starting the new club process, and they are working on recruiting another committee member.
- 7. University Committees
  - 8. Constituency Reports
    - a. Kathleen: Someone approached me about considering possibility of having contraceptives in the health center, specifically condoms. Said they would consider protesting if they didn't have that, very adamant.
      - i. Alana: I met with Margaret Trout in the Health Center. She said because we are a Catholic school the health center cannot provide contraceptives to prevent pregnancy. They do STI testing, and they will direct you in the right places if you want birth control. Our student insurance covers the price of it. There are additional resources though.
      - ii. Jeremy: This issue came up about 10 years ago. It was a group that wanted to distribute condoms and they were asked to stop/ the appropriate place for this issue would be the health center, and then student affairs division. I don't think it will be a successful campaign but, we can educate more on what the church's teaching are on these issues, and why the university makes these decisions.
      - iii. John: It is a complicated issue, lets talk after the meeting.
    - b. Tayler: Is there a room 034 in Franz? Someone was complaining there was no Wi-Fi, a faculty member specifically--computer not working in that room specifically, it's been like that since school started.
      - i. John: We don't have any one on technological affair committee, but I will look into that.
    - c. Connor: Someone reminded me that we are not able to make groups in outlook? We used to be able to, but now that feature has been taken away.
      - i. Natalie: I noticed that. And the email function on Moodle isn't working properly. Communication between professors and students can be stalled.
      - ii. Jonathan: I did talk to the RCC of the halls. She gave me a number but I have not had the chance to call, but I will tomorrow.
    - d. Mohammed: Parking issue behind Shiley. Two abandoned trailers that are taking up space back there. No one is using them.
    - e. Kathleen: The Sequoia trees next to Howard being torn down. They are upset; want to set up a protest.
      - i. Brandon: I advised them to not protest. I pointed them to Jim Ravelli to get more information. I am meeting with Fr. Poorman to address this issue as well.

## Old Business

- 1. Angela: I received a reallocation from the Society of Women Engineers. She is here to discuss--
  - a. SWE representative: The Society of Women Engineers is going to national conference in Philadelphia in the end of October. We previously received funding from ASUP for hotels

for \$400. We went to the Dean of Engineering and she gave us \$1500 for hotels. Want to move the 400 to flight costs, so it can be used because we have the money for hotels.

b. Connor: Straw poll--

c. Connor: I move-to-move \$400 budget line item for hotels in Philadelphia for the national conference to line item flights to Philadelphia for the national conference.

i. For: Straightforward. The reasoning makes sense. They can use this money for something useful. (Seconded)

ii. Against

iii. For

iv. Against

v. Approved

d. Natalie: Point of Privilege for Vote UP

i. John: Duration?

1. Natalie: Indefinitely

a. John: Granted

## **New Business**

### **Open Forum**

2. Tayler: Neuroscience event- coming up. Watching Beautiful Mind, eating ice cream. Flu shots coming to campus will be in mehling ballroom. First time they are coming is mid October from 5-9pm, and November 12<sup>th</sup>
3. Kathleen: I encourage you to get trained to register to vote!

## **Adjournment**

Submitted by: Director of Communications- Stephanie Tucker  
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