

Senate Agenda

November 23th, 2015

Opening

Call to Order: Vice President Holmes

Prayer

Pledge of Allegiance

Roll Call and Establish Quorum: Secretary Rojo

Reading and Approval of Minutes: Michael Gallagher (Seconded)

Kat Miler: I move to suspend order of meeting in order to present budget before normal business.
For: Enough time to make sure have time for PLC and are still within By-Laws

Communications:

1. Guest Speaker: PLC

a. Fr. Mark Poorman

- i. I asked members of PLC to say a few words about responsibility and add anything about current projects especially this semester that might be a platform to stand on and then you all ask some questions. I'm Fr. Poorman, President. I provide vision that is consistent with mission and purpose of University. That is my job description. It takes different forms everyday. I serve students, faculty, and staff by leading and motivating this group of people each one of them have area of responsibility. I work to set them up for success. serving these people that do very important work if I talk a lot about distillation about mission Teaching and Learning, Service and Leadership, Faith and Formation these are very handy ways to think about the complicated work that we do. In the day to day work we work close with these words. In 20 years of administrative work i have never worked with tgroup that is more capable. I am not a person of much flattery. This is straight up truth. I work on many things. In addition to supervising with VP and work with general counsel: Danielle Hermanny and manage atheltics, liaison on the Board of Regents as well as being on the Board.
- ii. This past semester opening school year with sizable of freshman class not quite as large as year before, responded very well. We have large freshman class we had to spend summer to prepare for that. I have initiated strategic plan to take us to 2020. Allan Timmins and Provost co-chair that. In the process of setting up many many committees. We had the completion and dedication of 2 buildings. Game changing in students' lives. The Beauchamp Recreation and Wellness Center and the renovated Pilot House. Plenty of tweaking to do and reporting back to. those buildings have really changed complexion of challenge. Inauguration and beginning of new residence hall. Construction trailer came on friday.
- iii. I have been working with University Relations and developing the resources of University. Laurie Kelly and Bryce Strang are geniuses at that. It would be an incomplete report without talking about students suicides which have been crushing for all of us. I am proud of pastoral response by people who have reached out to families of students and

university has done a fine job. We are in business making sure we have great response to mental health challenges of campus.

- b. Fr. Gerry Olinger:
 - i. I serve as VP for student affairs as well as pastoral resident in Schoenfeldt
 - ii. VP for past 4 years, come January 1st I will be VP for University Relations and Fr. John will be stepping into VP for Student Affairs.
 - iii. 8 areas. We are responsible for all areas of Student Life outside classroom
 - iv. Fr. John: International Student Services, Moreau Center, Residence Life, Student Activities
 - v. Fr. Gerry Campus Ministry, Health Center, Career Center, Public Safety. Student Conduct and Early Alert (shared with Academic)
 - vi. The Health Center is a huge priority for me. Dr. Myers stepped down over the summer. We conducted a national search. Glad Margaret is joining us. '99 Alumni, Nursing. Worked at PSU and Willamette as Director of Health Center was named administrator of the year. Lucky to have her on campus. Month and half working on access to Health Center. Important thing for us. Counselling services and also primary care. Open positions for Primary care and Outreach. January 4th for primary care. Improve access. Final interview for Wellness Prevention and Outreach. Will work on improvement with interpersonal violence outreach but also integral in conversation of mental health. Mental health and wellness of students is top priority. Through early alert, and Residence Life. Absolutely dedicated to do best in area. Working with Active Minds in outreach. Residence life staff have resources to do best to serve students. Top priority this year.
- c. Fr. John Donato:
 - i. I am excited for transition and working together, second priority for us is new residence hall. The brick and mortar as well as the financing and spirit of new hall. Core themes, logos, its spirit. Chris Haug and his team have jumped right in and have been working on that. They have been talking about that and what does it mean to give birth to new community. That first year will be so important for the future. As building grows, ideas will materialize more. RA selection application are coming in now. Good leaders right here in room or you might know them. Invite them to apply.
- d. Danielle Hermann:
 - i. I serve as general counsel and assistant to the President. Other duties include large project Fr. Poorman assigns, writing, Board of Regents management. General counsel role I manage all legal affairs: liability waivers to Life on the Bluff to other policies to contracts. Managing any litigation. Most of what I know wouldn't be of interest to you or answer questions. I work on Title IX. As well as reviewing housing contract.
- e. Laurie Kelley;
 - i. I will be taking job at Providence in January..
 - ii. I have been working here for 9 years. I love seeing you all and learning about life and getting you to come back and donate money to UP
 - iii. In charge of Offices of Alumni Relations, Development, Marketing and Communications, and University Events, Print Shop
 - iv. Getting new website over next spring. Next fall all pieces live. That enticing website should be a lot better. Pretty excited about that. Working with Provost Greene in working on Academic Profile of UP. So many awards have been received. Put together Community of Scholars.
 - v. This year excited we are bringing in David Brooks. Written on the topic of ethics. Fr. Mark teaches on ethics and character.

- vi. I wanted to thank ASUP for contribution of \$67,000 that was given out of budget to the Beauchamp Wellness and Recreation Center. Thank you all so much.
- f. Bryce Strang
 - i. I direct fundraising in UP. 11 years here. I work with a group of professionals and we look at how to raise resources for all elements of University Life. We look at how we can acquire donor and continue to make scholarships a priority. Annual contributions. We have a number of methods to engaging in and enticing people: alumni, parents, friends of the University. We have a group that personalizes relationships with people. Either in professional capacity or personal giving. Based on evident capacity to make impactful donations. We have smaller group that works with foundations and corporations that have charitable giving practices. Locally, regionally, nationally for grant opportunities. Some leave provisions in will given belief in mission they tend to be faithful contributors. They provide in estate plan for future of University.
 - ii. We raise money for scholarships: 375 donor endowed scholarships. 75-100 people for annual scholarships. Scholarships are the cornerstone of our efforts. Then programs and initiatives for athletics and then raise money for buildings. The Beauchamp Center and Pilot House those buildings were built through generosity of many alumni, parents and friends of the university.
 - iii. Over 7000 donors each year. we would like to continue to grow that base. you might be familiar or you will hear of the Gold Program. We are working to get young graduates to annually make a commitment to the University. It is an important habit trying to instill in alumni through all the years. Different methods to do that.
 - iv. We are located in the 3rd and 5th floor of Waldschmidt.
- g. Jim Ravelli:
 - i. I have been here for a little under 8 years. I am a Portland Native. I didn't start in higher education. I started in the business world.
 - ii. 4 areas to manage
 - 1. Facility and Grounds: 150 acres, 35 building, 1.6 million sq feet. All that is cleaned and maintained from, dorms, scrubbing floors and etc. to picking up garbage after squirrels. Physical Plant is about 120 people that are dedicated to giving a great experience. We have a person working for Physical Plant here.
 - 2. Government Relations: A lot of what we do, we interface with city, state, federal government. We work to make sure we are in compliance with statutes, state or federal.
 - 3. Real Estate and Construction: University has about 40 rental properties. I am the University Landlord. That also include river campus, and any new construction on campus. We just completed the Rec Center in May, it has been a game changer as well as the Pilot House renovation. Next on our list is new dorm. We have a signed contract that says it will be done in August. We will have new rooms available for folks.
 - 4. Information Technology: All technology on campus, email, infrastructure, web, and interface with banner come through my office.
- h. Alan Timmins
 - i. Financial affairs. 4 years, 4 years as undergrad, graduated in 1981

- ii. All of you probably do group work. You have the idea people, go by the book people, one person that gets job done. Jim gets job done. He takes all ideas and puts it together. Makes this a great place to be proud of.
- iii. Jim: I also spend more money than anybody else
- iv. Alan: I am responsible for:
 1. Treasury function of the University. I have few offices under that umbrella: Financial Aid, HR, Budgeting, Controller's office, Student Accounts, Payroll, Accounts Payable and Financial Reporting
 2. Vendor Relationships: Bon App and Barnes and Noble.
 3. Working on refinancing University existing debt. The University borrow money over time to pay for projects. We didn't need to borrow money for Beauchamp Center and Pilot House because they were funded through donors. For dorm however, that is going to be paid for. The University had debt on books through state of Oregon. We worked on refinancing, increasing money we owed to pay for dorm. We lowered amount we pay every year to pay off debt. Those of you sitting at table I am at, I can drone off about that.
- i. Provost Greene
 - i. Provost is a title for a person in charge of a cathedral or jail.
 - ii. there are big 6 mission points that our work collectively is always focused on: Teaching and Learning, Faith and Formation, and Service and Leadership. I work on teaching and learning and faith and formation. Some Service and Leadership as well.
 - iii. Supervise Deans and Library, Academic Centers and Institutions, Franz Center for Leadership, Admissions Office, Sheppard Academic Resource Center, Institutional Research, Honors Program, Study Abroad, Dundon-Berchtold Institute. Academic administration and including Fr. President teach classes. really good part of my day is to teach.
 - iv. 32nd year here, 10th year as full time employee. I am excited about future. priorities: more opportunities for internship, research, studies abroad. Interested in internationalizing campus and diversity on campus. Important we raise and inform global citizens to have a much broader understanding of the world's many many issues. Research indicates that those who will succeed are those that understand diversity and global perspective.
 - v. How do we infuse ethics into each and every major so that we understand future of where we are going. It is important to make decision with ethical scheme in background.
 - vi. Also working to improve academic tech services.
 - vii. Alan and I are responsible for the Strategic Plan. We will be hosting a group of people to participate. We will be moving forward as spring unfolds. In addition to that, I get excited for things like Read UP, to things like how exciting would it be to have a string quartet playing during finals. I enjoy those type of things.
 - viii. Community of Scholars. They got profile of faculty members. It is a great outreach document that focuses on accomplishments of students, recent alums and other alums.
 - ix. I have taught here since 1983 and the student have been getting better.
- j. Patrick Garrison: One of the greatest concerns, is cost of attendance. Right now students are worried about paying for next semester and student debt. What is UP doing to lower cost of attendance?
- k. Fr. Mark: Basically trying to raise revenue. We work on these things everyday. Raising revenue, fundraising it's largely done on the behalf of students. \$175 million was raised during the RISE Campaign and \$50 million was for financial aid.

That helps contain cost of tuition. We are concerned about this too. Tuition goes up every year. That is what we need to function well and provide education. We are raising revenue as we can and containing costs. We just went through first round of complex of budget process. Every person here presented priorities in their areas. We do a lot with modest amount of resources. There is not much much waste in operations. When proposing to add faculty and staff, scrutinized by at least 3 or 4 of us here. We start with premise that these are real students paying real money. Raise as much as we can. Contain costs. Great question

- l. Alan: Fr. Mark gave good answer! Not only do we look to raise revenues and contain costs we look at value proposition, not just today but next semester, next year. Financial Aid is going up at a faster rate than tuition. We are looking at ways to contain cost, raise revenue, and deliver to each of you and parents a relatively easy to model financial aid. What is harder to capture is intangible of proposition in terms of what students leave here with. We have done nothing but increase value proposition. Make it so UP is worth every penny.
- m. Michael Gallagher: You mentions future vision plan for 2020, what are future plans for the University, if you didn't have budget and you could do whatever, let's say in 10-20 years what university looks like, what would central parts of campus be.
- n. Fr. Mark: My number 1 concern is value proposition increases all the time. You should be increasingly proud of education. Then we work back from that. Your question is more of physical question. We need academic space. We can look at this any way you want and to benefactors, this value proposition is easy to make. In order to accommodate all the students with the amount of space we have, we reached into the night. Most students have to take at least 1 night class. We are running classrooms night and day from 8am-10pm+. We have 85% utilization rate. Typical rate is 65% occupancy. We are 85 because using every space all the time. This has an impact on student experience. If you are in night class 1 or 2 nights a week this time contains extracurriculars you can participate in. I know students are at the university for more than classroom instruction. It has an affect in student life. We need academic space. The next building is a classroom and faculty office space. Something to the order of another Franz Hall. From there we work out other priorities. Student Center. Rearrange some of buildings to provide cohesive of central campus. Makes sense to move physical plant down to river property as well as tennis center. Dependent on money to raise. Probably 7-10 year plan. Beginning of an answer. Get as many students on campus. Not necessarily traditional dorms.. HagTy has successful experiment. I'd love 50-75% on campus. Live in different settings. 6 buildings.
- o. Krizhelle: You mentioned diversity in agenda, have their been plans on providing options in the core.
- p. Provost Greene: We have committee looking at standards of cultural competency. Faculty is moving forward. Looking at the best way is to have high impact opportunity. Studies abroad, immersion, and various cultures. Not always about going away from campus. It's about looking at learning away from the primary of western civilization and moving to a broader context. It isn't just studying history fo the world from western civilization but looking at history from a broader context. Looking at what is going in England versus here or around nursing treatments og Africa, and Eastern Countries. There are lots of ways to internationalize on campus.
- q. Fr. Gerry: There is a standing presidential committee on inclusion Dr. Joane Mocerri and I chair that committee. We have 2 goals, to help look at core and providing feedback on some of those pieces. At second meeting we had feedback. Diversity in core. In spring semester faculty and staff hiring. How we can continue to diversify that? We have been engaging in those questions. Emma has been great representative for you all.

- r. Tsikata Apenyo: Been here for 2 years. Things have been changing since I first started here. I chose UP for family atmosphere. It seems like we are losing that a bit. Not sure if that is the nostalgia. How are you addressing that issue of close knit of community? It doesn't seem to have same vibe as last one. Does not have same energy.
 - s. Laurie: Is it too nice?
 - t. Fr.Gerry: One of our goals was to increase activity on campus. Campus transitions but we have been working to have corresponding spaces that allowed us to gather. Library, Beauchamp, and now finally Pilot House for community gather. 4 gathering spaces. Those have become places for people to gather. When we started PAD, in the renovated Pilot House, we started with 2600 students. Those numbers have remained high. we are creating gathering spaces. Positive results. Think interesting to hear feedback.
 - u. Anthony Ng: I don't think any of you have mentioned, sustainability. Campus Climate Action Plan. How is UP becoming Carbon Neutral?
 - v. Jim: We are doing a lot with that for instance looking at how we consume energy. Reducing boiler use by making the steam plant more efficient. We lose tremendous amount of heat and fuel trying to keep warm in the winter. We won an award for sustainability for work on the steam plant. We are working to reduce our use of natural gas. Looking to use electric carts. All dorms are LED. Sustainability is all about little things you can do to reduce consumption. I think we are trying to do holistic approach, not just Physical Plant but all of us have to do that. Physical Plant is leading the way. IT and how much paper we use. Do things through email as opposed to printing it out. Lots of different elements. sustainability committee Andre Hutchinson, Director of Physical Plant.
 - w. Fr. Mark: Presidential Advisory Committee, has been working on getting 2 or 3 doable action items per year.
 - x. Provost: Students are doing research on buildings and sending reports to us 360 look at this.
 - y. Anthony: How is that communicating that to students? How is universtiy communicating that to students?
 - z. Fr. Mark: always a challenge. I think it's one of many things we can communicate on. However, because its a Presidential Advisory Committee, they report.
2. Visitor's Open Forum
 - a. We're from fashion club and we are looking to reallocate money.
 - b. David Zabinski: That will be next weekends. I emailed, sorry if I did not send that e-mail out.
 3. Open Senate Positions: 1 Freshman, 1 Sophomore, 1 Senior, 1 Mehling, 2 Off-Campus, 1 CAS, 1 Engineering, 1 Non-Traditional

Reports

1. Executive Board: ASUP President Osman
 - a. Thank you that came out to the vigil on friday. i heard the word family a lot that day. hopefully the momentum continues.
2. Treasurer's Report: Treasurer Zabinski
 - a. look over the budget please.
3. Campus Program Board: Director van den Berg
 - a. 351 people signed waivers to skate and presumably skate.
 - b. S'mores people sold out by 10. Cash and card.
 - c. Ordered 500 churros they bourgh 15 extra, all of the were gone by 10:15pm. Not expecting that many people.
 - d. December movie: 11th and 12th, 9:00pm BC AUD, extra holiday themed movie. Elf
4. Secretary's Report: Secretary Rojo
5. Grace: Christmas tree lighting, monday we come back from thanksgiving. 6:30pm. does not think it will take the full till 7 for budget. November 30th.

6. University Committees
 - a. Internal Affairs – Annie Rodriguez
 - i. CRAC:photography club, stitches, lean in, leader club next week
 - ii. Oversight: emailing you, I will do that.
 - iii. Constitution: working quite well.
 - b. Outreach – Terrance Lewis
 - i. Informed me he was in a car ride for an errand that turned into a 3 hour ride.
 - ii. Sabrina Mohammed: Angel tree volunteering, contacted someone waiting for response. He contacted someone to talk about homophobia, salvation army expressed remarks about that. He talked about doing a card making event during Espresso UP. Come get drinks and then leave.
 - c. Student Affairs – McKenzie Strickland
 - i. Excellent feedback from Vigil on friday.
 - ii. Maddie met with Residence Life and a few things changing. better communication on housing process. So they will be working on that. Changin \$100 application fee to \$100 cancellation fee.
 - iii. Brett met with Dean of engineering and they are working on communication. if you have any other feedback for him let him or I know. we can relay info.
 - d. Campus Affairs – Noah Sawicki
 - i. Meeting with athletics tomorrow
 - ii. Margaret Trout and I have been talking about meeting with health committee and active minds.
 - iii. Anthony and I discussing sustainability and meeting with Physical Plant Director and even asking admin about composting in dorms and school wide awareness of different projects that school has been taking on about sustainability.
7. Constituency Reports
 - a. Michael: Loved Snowvember. churros amazing.

Old Business

1. N/A

New Business:

1. Introduction of Budget
 - a. Treasurer Zabinski
 - i. Last 2 weeks FMB and I have created budget. Total funding \$265,000 which is increase from previous years and we received more requests than previous year \$465,000. The process from here is review it and discussed it among yourselves we will debate it beginning next week. No further discussion today. Next week will be club leaders invited to attend, they will introduce selves and make request and I will describe that right now. The first page is titled upper budget, page 3 about half ways down you will find senate discretionary which is for you all to allocate funds throughout budgeting meetings. To webtech, it was listed as \$750 but stipend changed to \$500 and extra \$250 will go into senate discretionary which makes it \$2495. The clubs and organization will come and request to move it out of. Exigency fund is 2% of every budget. That fund is not touched unless there is an emergency. ex. if someone were to sue ASUP we have some money to protect ourselves. CTF is set at 7.5% budget. Next meeting, club leaders introduce selves and i imagine break into small group discussions. We will bring out white board and write out requests. If someone would like to make a motion to put \$200 into treasurer stipend

- they would say I move to move \$200 from senate discretion into treasurer stipend and then debate would begin. Best if discussion before motions.
- ii. Jeromy Koffler: We go through a series of amendments and then motion to pass amended budgets. Former senators decided to create amendment to budget and approve budget at end as a way to approve budget.
 - iii. David Zabinski: Super important process, i encourage you to look over it this week and just kind of look briefly over it. questions for line items. on first page there is four columns: total cost, total request, total cut, and total granted.
 - iv. Jeromy: Revenue line item.
 - v. David: With revenue, fundraising through ASUP, we technically loan that much to them , negative in our books but we expect that to be repaid. we would loan them that money. start up cost and revenue line item. zero sum in budget.
 - vi. Jeromy: Revenue money includes surplus in endowment.
 - vii. David: expected money from students, and surplus from semester,li believe this semester \$245,000 but total tax revenue is \$256,000 and \$13,000 from endowment. Making a total of \$265,000. If we do not finish debate and approve in next senate meeting it can go into the following week. 2 week time slot for budget. Look over see if questions and see what you would want to see changed or added. Make sure they come to the meeting. Notice that there are 3 clubs that requested fund but didn't get any. FMB decided not to fund clubs if did not attend meeting. So keep that in mind.
 - viii. Kat: What were those clubs?
 - ix. DAvid: BSU, Philosophy Club, Pre-Medical. they could request from Senate Discretionary.
 - x. Kat: New club fund?
 - xi. David: \$2000 for that in upper budget. Hopefully new clubs that will be approved after this budget and they can come in and request money from new club budget.
 - xii. Jennifer Chipman: Basic Stitches is a club that hasn't been approved yet.
 - xiii. David: If you have question throughout the week come talk to me in the office.
 - xiv. Kat: If FMB made a list of criteria for giving out money and if you could send us out that list to understand methods and such.
 - xv. David:I could send that out tomorrow afternoon.

Open Forum

Adjournment

Submitted by:

Joseph Rojo

ASUP Secretary 2015-2016

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