



# Senate Minutes

September 7th, 2015

## Opening

Call to Order: Vice President Holmes

Prayer

Pledge of Allegiance

Roll Call and Establish Quorum: Secretary Rojo

Reading and Approval of Minutes **Senator Miller (Seconded) (Approved)**

## Communications:

### 1. Guest Speaker:

#### a. Mariah Wildgen and Brandon Rivera

- i. Mariah Wildgen: HI! If you don't know me, my name is Mariah
- ii. Brandon Rivera: My name is Brandon and I am the Schoenfeldt hall senator
- iii. Mariah Wildgen: Our advisor asked us if we wanted to go on a leadership retreat called Leadershape. We went a week before the week before class started. It was part of the Oregon Campus Compact.
- iv. Brandon Rivera: It was interesting. We got there the first day with different leaders from Oregon Campuses. At first I was like, what did I get myself into? It was cool to interact with strangers and build community we talked about what they did at their own student governments. Hopefully we can bring those types of things here. We did a lot of simulations. We talked about being more confident better speakers. We talked about our visions and how to bring to life. I still talk to many people from there.
- v. Mariah Wildgen: There were students from Portland Community colleges and other colleges around Oregon. They helped us during week to make a vision on how to make the world a better place. My vision is to help young girls realize their careers and aspiration goals and how I want to do that is to work with or create an organization that supports girls and gives them tools to help them succeed. They have worksheets to fill out. It sounds silly but it's helpful to have concrete steps to help out. The people that we met there were absolutely amazing individuals. We bonded very quickly. I'd recommend, if you are interested talk to Advisor Koffler. He would love to send more students there; they want more UP students to represent. I think our campus is very insular minded. To be able to hear about other students and their visions and their campus is helpful. I recommend it to other student leaders on campus and future

- Exec. Boards and future senators. It was a great end to summer and a great start of the school year. Are there any questions?
- vi. Brandon Rivera: We went cliff jumping. I was a little scared. I know, a leadership camp, it sounds silly sounds like it would be forced, but it wasn't forced. They treated us like individuals and adults with our own vision, which was cool. I recommend it to anyone. Have an open mind. Throughout the week I didn't have an opened and then as the week went on, I wondered why I hadn't brought that kind of open mind. I recommend that for any type of activity you go to, keep an open mind.
  - vii. Mariah Wildgen: I encourage you to seek out opportunities like that.
2. Visitor's Open Forum
  3. Open Senate Positions: 1 Non- traditional, 1 Engineering, 1 Junior, 1 Off-Campus

## Reports

1. Executive Board: ASUP President Osman: Welcome back Senators! I see we have a room full of proxies, which is great, I hope you want to be senators for this year. To tell you about this report: I talk about meetings I had this week and milestones reached in terms of our goals and future meetings. Once again welcome back. I want to take a moment of silence for two lost community members Reid deLaubenfels and Ian Andres. If we could do that now. Thank you. Reid's memorial service will be this Wednesday at 4:00pm in the Chapel of Christ. Ian's memorial service will be September 16th. Once again, welcome back! To begin, there have been a lot of changes most of which you have probably seen. I would like to mention a few of the changes that occurred this past summer. We began demolition on University Houses in order to create space for a brand new dorm on Willamette Blvd. Suppose to have 260 beds to fit needs of students who want to live on campus. This is set to open prior to the start of school next August! Going to be built really fast and hopefully really safe. With great effort from students, and the leadership of this campus over the summer. We were able to change the graduation agenda to be less constricting to families. Graduation will now be held in two ceremonies, with details highlighted in an email sent by Fr. Mark. More details will follow, as we get closer. I spoke to the Provost over the week and he said, they are still deciding how graduation will be going on. There will be morning and afternoon session. The Pilot House renovation will be completed following Fall Break; there will be both a hard opening and a soft opening just like the Beauchamp Center is doing the soft opening, which allows use now, and hard opening on the 24th. Keep your eyes out for more information! There have been many staff changes; last weeks convocation there were 37 new staff and faulty were announced. Some people have left, some have retired, and some were just hired to help. The Freshman Resource Center is now the Academic Resource Center, open to all students! First generation is run through that and no longer student activities. Matt Daily and I are meeting tomorrow. The Alumni house is currently in case you are looking for those places! I would also like to mention that we now have a health center director! She was announced in the Beacon last week, and will be starting September 24th! She has worked as a Health Director for 10 years. She's a former UP grad who is excited to be back on campus she knows that campus is like! She is in charge of hiring violence prevention coordinator. Kristina Houck's position. The UP mobile App has launched! If you haven't downloaded it yet, please do! The app is currently in Phase 1, with more changes and improvements to come in Phase 2 later this year or when we get feedback. I had a chance to briefly speak with Ann Harris who is managing the app. She said she would be available to come talk to us more about it about what to get in phase 2! I know now she is trying to get financial aid to approve certain things to see on app. I will be meeting with University Officers Fr. Gerry & Fr. John every other week to express our concerns and continue receiving the resources needed for us to accomplish our goals as a group. Remember Espresso UP and it is Study Abroad Night. Please come and support Espresso UP this Wednesday from 6:30pm-9:00pm invite your constituents. Let freshman know that that is available. It is

great place to gather. Finally, I would like to end my report by reminding us about the perfect opportunity we now have to start fresh and paint a positive image in the eyes of the neighbors. We can create positive community image. We don't want another Koin 6 news report. Lets start the year off right and create positive neighborhood relations! Remind all of your constituents and I will continue to do whatever is in our power to ensure we remind the neighborhood about our great community! One day we will all be old and live by universities. Thank you guys for the time and WELCOME BACK! We are all excited. Thank you for showing up and bringin enthusiasm.

2. Treasurer's Report: Treasurer Zabinski: Hi guys! I hope you all had a wonderful summer. I have been hard at work. The ASUP office is located just to your right. In my report I will be describing work I have done about financial aspects of ASUP of the last week. This one is weird because it includes all the work of the summer. I have worked to closing out the books for fiscal year 2015. So that means I have been working to make sure all the transactions are correct for the last year. Once I close out those books I will meet with the controller's office and then I can provide how much is going into quasi endowment, which I will be able to explain next meeting. I will be going over some important stuff so if interested stay tuned there have been 11% of the budget spent already. That is very exciting. Usual takes a while for money to start coming through. I have approved 2 reallocations that were under 25% of the clubs budget. Those reallocations were ACS \$30 supplies to Activities Fair line item. I approved that with full authority. Next was with Student Activities. They changed line item fall cultural fest to diversity club and leaders mock tail night. The full amount is \$1800. Over the summer ASUP received unexpected funds from AT&T. we have a revenue sharing with them, we get percentage of revenue from UP community members that sign up with program. We received \$530.70 and \$70 from miscellaneous sources. We have found a fund that has not been used in a long time called CPB Sound Rental, which became PAL, Pilots Audio and Lighting. That portion of larger University budget that hadn't been used in a long time. So I decided to move that money into the PAL revenue line item. That amount is \$438.33. There is more info as you can see in the agenda in old business and new business.
3. Campus Program Board: Director van den Berg: You will here a lot of these little short intros. I am the CPB Director. As a Freshman I joined senate as senator. I also joined CPB and now I'm here. For my report I'll do an overview of upcoming events and events that just happened. I don't know how many of you went Riverboat. Huge props to PAD and OSA and Residence Life. The event went wonderfully. We had a turnout around 1325 people and that's awesome. There are upcoming events that you should keep up. The 1st is our first movie in the movie series. This Friday and Saturday. Friday's movie is out on the bluff. There will be a big inflatable bounce house, a dinosaur bounce house. The movie is Jurassic World. The Saturday movie is in BC AUD at 9pm. The next event is the annual fall dance, which will be at left bank annex on Friday October 9th. The theme is to be decided. If you have any questions about events or CPB come talk to me. Next week I will have a full semester calendar.
4. Elections: Secretary Rojo: My name is Joseph Rojo and as stated I am the Secretary. The report I give tends to do with Elections, the ASUP Site, Social Media, things to do with marketing, events, and etc. Welcome Back!! It is great to see you all! I am going to quickly show you the site. The site can be found at [sites.up.edu/asup](http://sites.up.edu/asup). I worked on creating an event calendar. The purpose of that was to keep track of events of different clubs and organizations. If you are in a club and you have an events feel free to send that info to me. I have split the committee page and made it into separate pages to give them their own identity. I have been working on updating the club list. I am still waiting to hear from club leaders. I encourage you to check that out and if you see a club with no information and you are in that club or know that club leader please tell them to contact me. Remind constituents that they can send reports on the feedback form on the

- site. We are working on creating a way to give feedback about reports but still keep it anonymous. If you plan on running please fill out the Senate Application and get those into me ASAP. They are due on Friday, September 18th at 5:00pm. Preferred option would be email but I will take handwritten. If you are not running, I ask that you consider joining the Elections Committee. The applications for that are due this Friday! So PLEASE consider doing it. If you have any questions about anything feel free to talk to me about it after the meeting.
5. Senate Standing Committees:
    - a. Infrastructure: Senator Zabinski
      - i. Senator Ng: nothing new to report
    - b. Community Relations: Senator Montoya
      - i. Senator Low: nothing new to report
    - c. Club Recognition: Senator van den Berg
      - i. Senator Jennifer Chipman: Nothing new to report
    - d. Campus Affairs: Senator Miller
      - i. I have something to report. As most of you don't know last fall semester the thing I worked on the most was getting the commons open earlier on the weekend. Former secretary Mariah and I made surveys. I met with Fr. Donato. It was then sent to Fr. Gerry and then to VP Timmons. I also met with Kirk Mustain every week. When they negotiated for the new year, maybe cause of the survey results or efforts of ASUP, The commons is now open at 8:50am instead of 10:00am. Tell constituents. Let people know. Maybe post on ASUP social media. I was there at 8:50am both and there were not a whole lot of people. I will meet with Chris Haug and Kirk to get updates on what has happened with Bon Appetit and Residence Life.
    - e. Campus Security and Maintenance: Senator Ballard
      - i. Over the summer a lot of maintenance was under construction. Lots of things moved. The Beauchamp Center is up. The Pilots house is being renovated. The Franz Center has moved back to Franz. Study Abroad has moved to BC. ILC to BC. The Franz lab is no longer here. There are now only two places to print on campus and get access on computers: the library and lab in Shiley. There have been lots of complaints about this. This is something to bring up with Senate this year. More students, and fewer computers doesn't really work. The security site for the infrastructure has been updated. to set password you have to go to go.up.edu. For your information, it is better to update security information now so the alternate email and or phone are in the system. If neither is in the system then the temporary passcode won't make it to the alternates. There are more changes. Physical Plant wants to wipe out mezzanine area in front of Chiles and make it flat as a walk to Beauchamp center. With all these project there is going to be a lot of noises and construction. There are going to lots of changes to keep in mind for student input
    - f. Diversity and Inclusion: Senator Rojo
      - i. Senator: Magtoto: nothing new to report
    - g. Service and Leadership: Senator Delucchi
      - i. Proxy: nothing to new to report.
  6. University Committees
  7. Constituency Reports
    - a. Senator Miller: The pool is not open. Constituents want to know when it will be open. Maybe Recreation Services might want to reimburse students who have to go to Colombia now to work out. It would be nice if the pool was open
    - b. Senator Low: Point of Information. I work with Recreation Services. We just finished having a staff meeting with Brian Dezzanni. He spoke on pool. The problem is ROTC moved into Howard and because they are a government

organization that they have documents and files that must be secured properly. They have not completed making secure borders for documents and information. They can't have civilians until that is done. They are trying to get that done before fall break

- c. Senator Miller: In that case I need a firm date so I can know how much money I'm going to spend at the pool or for reimbursements for constituents and when people can use the pool again.

### **Old Business**

1. Major Project Fund Transition to Campus Traditions Fund
  - a. Treasure Zabinski: At the end of last semester, the ASUP Senate approved a resolution concerning the MPF, which was originally a sum of money that we received from the Student Activities fee that would be allocated through the ASUP Senate and the Executive Board. Basically, this resolution wiped out that process. At the end of the semester we had \$89,000 left to be spent in MPF fund. So basically the senate went and allocated money to specific to clubs and organization and one of my tasks for this summer has been to go through receipts and purchase orders that clubs and organization gave us to us stating that they had spent money. With pending charge for espresso machine, for student activities and ASUP we have currently spent just over \$87,000 of \$89,000 with remaining \$1875. In total we have spent 98% of allocation of MPF from previous semester. Advisor Koffler and I are looking for final use of remaining money. If any of you have remaining questions about that.
  - b. VP Holmes: MPF to CTF?
  - c. Treasurer Zabinski: Basically, CTF is a new fund, which a committee has power to. That committee is being formed and will meet soon. That fund is 7.5% of every student government fee. So I will be getting a number on that fund in the next week as we have our final count of students. So I can correctly calculate fund availability. I will have more info on fund and spending
2. Villa Participation in Activities Fair
  - a. Secretary Rojo: So we last meetings we allocated money out and one of the groups was villa for drums and kilts in the senate minutes we agreed on them being in the activities fair and according to the captain it was open to no villa students however they were not at activities fair and it is not open to students.
  - b. VP Holmes: Director van den Berg, Secretary Rojo, and I are working on that miscommunication.

### **New Business:**

1. Tri Beta Reallocation
  - a. Treasurer Zabinski: The way it works, at the end of semester we go through budgeting process, and make a budget that is a line item budget. To move money from one line to another. They have to go through reallocation process due to legislation from a few years ago. If there is a reallocation under 25% I can approve reallocation, pending approval of oversight, but if the reallocation if over 25% of current budget then I have to approve it and bring it to senate and senate can speak wit representative of club and ask questions concerning reallocation, then you can vote. Then I will go in and change the budget with passed reallocation. Today we have a representative with BETA BETA BETA. The representative is Linda Hong. She would like to explain reallocation
  - b. Linda Hong: We were given \$150 for bio vs. chem throw down but nothing for Welcoming BBQ and Activities Fair and those are major things that we do. We request \$55 to BBQ \$25 to Activities Fair and \$20 to refreshments, \$50 for bio vs. chem throw down.
  - c. Senator Garrison: Question for treasurer Zabinski: are we allowed to reallocation for events that have already happened?

- d. Treasurer Zabinski: I would say since this reallocation was sent to me before activities fair. It is kind of tricky. At this point, I would say yes we can approve this reallocation with stipulation that it had been sent to me prior to activities fair.
  - e. VP Holmes: this was the first senate meeting of the year so it could have been sent last year.
  - f. Linda Hong: is it possible to re-do this and put money in different areas.
  - g. Treasurer Zabinski: we can amend now or later. If you want to change we can do that if you want to wait we can table it for now. We will effectively table this conversation
1. Latin Club and Democrats Club
    - a. Treasure Zabinski: Over the summer, Advisor Koffler and Megan Jung discovered that the Latin dance club and college democrats have disbanded, as they can no longer carry on being a club. So with that, college democrats did not receive any funds in the prior budget cycle but Latin dance club did. They had \$90 in food and \$100 in costumes. At this point in time, we have opportunity to reallocate this \$190 to somewhere else in the budget that we see fit. My suggestion is to move it into new club fund, which is fund that was created in the prior budget cycle that had \$1000, over the summer Advisor Koffler and I discussed this and it would be best for clubs to go through budgeting cycle. I requested clubs turn in funds allocation form. This week I have compiled the budget. FMB and I will meet. FMB helps decide budget. Next week I will bring it to you all. We can discuss budget and vote on budget, as it is not formal budgeting process. So I would personally suggest moving \$190 from Latin dance club to new club fund to have more money to give to new clubs. If you any questions or want to discuss best option.
    - b. Senator Miller: I move to reallocate 190 form Latin dance club (Seconded)
      - i. Arguments for: Senator Miller: as treasurer just explained its a great use of money and it's great for new club.
      - i. Approved
  1. New Club Budget
    - a. Treasurer Zabinski: I am meeting with FMB this week. There are 5 total clubs that will be open to these funds. They were approved on or after Fall 2015 budget request due date. The clubs are Swing Dance, Asian Student Union, Active Minds, Volleyball Club, and Many Faiths One World. So look forward to having a mini budgeting process next meeting

## Open Forum

1. Senator Miller: I was just thinking about the villa drum squad thing I was wondering if we apply the same standards. Garrison said that they are open. There needs to be some discussion there with them about being open and Activities Fair. They were open to all students and weren't at activities fair. Are we going to have the same standards, like Corrado hall we got projector and hall-media kart. Do we need to go through the same process of letting students know about that? This is just something to think about.
2. Senator Ballard: we talked about a recommendation that they be there I don't remember saying you have to be there. You don't need to be at the Activities Fair to have students know that you are open to everyone. I don't think we ever emphasized that they should be open to the public. I think we should have emphasized it.

## Adjournment

Submitted by:

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*ASUP Secretary 2015-2016*

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